

GILPIN AMBULANCE AUTHORITY
NOTICE OF MEETING AND AGENDA
Wednesday, April 10, 2024 09:00 a.m.
Gilpin County Court House Commissioners Chambers

- I) Call to Order
- II) Roll Call
- III) Additions/Amendments to the Agenda
- IV) Conflicts of Interest
- V) Consideration of Minutes: February 14, 2024
- VI) Financial Report
 - a) Balance Sheet February & March 2024
 - b) P&L Budget to Actual through March 31, 2024
 - c) List of Bills – February 1 – March 31, 2024
- VII) Authority Manager Report
 - a) Activity Summary
- VIII) Administrative Officer's Report
 - a) Billing summary through March 2024
 - b) Call Summary through March 2024
- IX) Old Business
 - a) Staffing
 - b) 2025 EMTS Grant Application
- X) New Business
 - a) Clear Creek Auto Aid Agreement
- XI) Action Items
 - a) None
- XII) Public Comment
- XIII) Executive Session – As Needed
- XIV) Board Comment
- XV) Next Meeting May 8, 2024 – 9 am
- XVI) Adjourn Meeting

Gilpin Ambulance Authority

Regular Monthly Meeting

February 14, 2024

Call to Order/Roll Call

The board of director's meeting for Gilpin Ambulance Authority was called to order at 09:00 AM February 14, 2024, in the Gilpin County Commissioner's Chambers by President Buddy Schmalz.

Board members present were Marcia Enloe, Lynnette Hailey, Ray Rears, Buddy Schmalz, and Chris Woolley.

Others present were Manager Cody Carroll and Administrative Officer Erin Gibbs

Additions or Amendments to the Agenda

County Gaming Impact Grant Agreement – Old Business

Conflict of Interest

None

Consideration of Minutes

A motion was made by Lynnette Hailey to approve the minutes for the January 10, 2024 regular meeting, seconded by Chris Woolley. Motion carries unanimously.

Financial Report

Balance Sheet/P&L

Review and discussion of financials from January 31, 2024.

Presentation of Bills

Bills were reviewed. A motion was made by Lynnette Hailey, seconded by Ray Rears to approve the list of bills from January 1 – January 31, 2024, in the amount of \$37,346.24. Motion carries unanimously.

Authority Manager Report

Activity Summary

Review and discussion of the authority manager's report.

Administrative Officer's Report

Billing Summary

Review and discussion of the billing summary for January 31, 2024.

Call Summary

Review and discussion of the call summary for January 31, 2024.

Old Business

Staffing

No discussion.

County Gaming Impact Grant Agreement

A motion was made by Lynnette Hailey to approve the agreement with the county for the gaming impact grant award. Seconded by Marcia Enloe. Motion carries unanimously.

New Business

2024 Board of Directors Appointments

The board agreed to leave the appointments as is. Buddy Schmalz – President, Lynnette Hailey – Vice President, Ray Rears – Secretary/Treasurer

Gilpin Ambulance Authority

Regular Monthly Meeting

February 14, 2024

2025 EMTS Grant

Cody mentioned that we have applied for the 2025 EMTS Grant. The board would like to see what we are applying for with a detailed breakdown of the request and match.

Move March Meeting

The board agreed to cancel the March board meeting unless Cody determines that a meeting is necessary before April. Next meeting April 10, 2024.

Action Items

None

Public Comment

None

Executive Session

None

Board Comment

The board would like to review resident discounts and look at our fee schedule again for billing. Ray introduced Melanie Bleyler, Community Engagement Officer for Gilpin County.

Next meeting

April 10, 2024 @ 09:00 am.

Meeting adjourned @ 09:17 AM

Ray Rears, Secretary/Treasurer

Erin Gibbs, Recording Secretary

Gilpin Ambulance Authority
Balance Sheet
As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
BOK Operating Account	1,076,233.48
BOK EFT account	20,097.61
BOK HRA Account Restricted	44,834.69
BOK Supply Account	3,358.10
Total Checking/Savings	1,144,523.88
Accounts Receivable	
Accounts Receivable	
Allowance for Doubtful Accounts	-489,165.82
Accounts Receivable - Other	698,808.32
Total Accounts Receivable	209,642.50
Total Accounts Receivable	209,642.50
Other Current Assets	
Prepaid Expenses	10,470.00
Inventory Asset	13,115.02
Total Other Current Assets	23,585.02
Total Current Assets	1,377,751.40
Fixed Assets	
Accumulated Depreciation	-1,070,304.00
Vehicles and Equipment	1,654,137.00
Total Fixed Assets	583,833.00
TOTAL ASSETS	1,961,584.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	38,535.64
Total Accounts Payable	38,535.64
Credit Cards	
Credit Card at Elan Financial	19.99
Total Credit Cards	19.99
Other Current Liabilities	
Accrued PTO	41,016.36
HRA liability	45,121.64
Total Other Current Liabilities	86,138.00
Total Current Liabilities	124,693.63
Total Liabilities	124,693.63
Equity	
Investment in Fixed Assets	583,833.00
Net Income	1,253,057.77
Total Equity	1,836,890.77
TOTAL LIABILITIES & EQUITY	1,961,584.40

Gilpin Ambulance Authority

Balance Sheet

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
BOK Operating Account	942,368.00
BOK EFT account	49,289.30
BOK HRA Account Restricted	44,834.69
BOK Supply Account	4,604.51
Total Checking/Savings	1,041,096.50
Accounts Receivable	
Accounts Receivable	
Allowance for Doubtful Accounts	-489,165.82
Accounts Receivable - Other	698,808.32
Total Accounts Receivable	209,642.50
Total Accounts Receivable	209,642.50
Other Current Assets	
Prepaid Expenses	10,470.00
Inventory Asset	13,115.02
Total Other Current Assets	23,585.02
Total Current Assets	1,274,324.02
Fixed Assets	
Accumulated Depreciation	-1,070,304.00
Vehicles and Equipment	1,654,137.00
Total Fixed Assets	583,833.00
TOTAL ASSETS	1,858,157.02
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-8,455.34
Total Accounts Payable	-8,455.34
Credit Cards	
Credit Card at Elan Financial	1,639.03
Total Credit Cards	1,639.03
Other Current Liabilities	
Accrued PTO	41,016.36
HRA liability	45,121.64
Total Other Current Liabilities	86,138.00
Total Current Liabilities	79,321.69
Total Liabilities	79,321.69
Equity	
Investment in Fixed Assets	583,833.00
Net Income	1,195,002.33
Total Equity	1,778,835.33
TOTAL LIABILITIES & EQUITY	1,858,157.02

Gilpin Ambulance Authority
Profit & Loss Budget vs. Actual
January through March 2024

	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Beginning Funds Available	722,122.07	441,895.15	280,226.92	163.42%
Contributions				
IGA Black Hawk	110,592.36	442,369.43	-331,777.07	25.0%
IGA Central City	37,756.56	151,026.26	-113,269.70	25.0%
IGA Gilpin County	155,894.16	623,576.60	-467,682.44	25.0%
Total Contributions	<u>304,243.08</u>	<u>1,216,972.29</u>	<u>-912,729.21</u>	<u>25.0%</u>
Call Revenue				
Income Patient and Insurance	128,632.59	400,000.00	-271,367.41	32.16%
Medicare-derived payments	32,611.83	140,000.00	-107,388.17	23.29%
Collections-derived payments	3,514.46	40,000.00	-36,485.54	8.79%
Total Call Revenue	<u>164,758.88</u>	<u>580,000.00</u>	<u>-415,241.12</u>	<u>28.41%</u>
Grant Revenue				
DOLA Grant Revenue				
DOLA operating	891,641.00	890,000.00	1,641.00	100.18%
Total DOLA Grant Revenue	<u>891,641.00</u>	<u>890,000.00</u>	<u>1,641.00</u>	<u>100.18%</u>
Colorado EMTS Grants				
	<u></u>	<u>243,662.42</u>	<u>-243,662.42</u>	<u></u>
Total Grant Revenue	<u>891,641.00</u>	<u>1,133,662.42</u>	<u>-242,021.42</u>	<u>78.65%</u>
Total Income	<u>2,082,765.03</u>	<u>3,372,529.86</u>	<u>-1,289,764.83</u>	<u>61.76%</u>
Gross Profit	2,082,765.03	3,372,529.86	-1,289,764.83	61.76%
Expense				
Uncategorized Expenses	3,200.00			
Capital Expenditures				
Ambulance purchase	73,905.00	250,790.00	-176,885.00	29.47%
Capital (misc)	202,568.90	287,139.85	-84,570.95	70.55%
Total Capital Expenditures	<u>276,473.90</u>	<u>537,929.85</u>	<u>-261,455.95</u>	<u>51.4%</u>
Administration				
Accounting	640.21	10,000.00	-9,359.79	6.4%
Legal	2,324.50	20,000.00	-17,675.50	11.62%
Other				
Admin Training	3,335.21	5,000.00	-1,664.79	66.7%
Discretionary	2,647.46	5,000.00	-2,352.54	52.95%
licensing/memberships	2,692.50	6,500.00	-3,807.50	41.42%
Manager Development	3,791.76	5,000.00	-1,208.24	75.84%
Total Other	<u>12,466.93</u>	<u>21,500.00</u>	<u>-9,033.07</u>	<u>57.99%</u>
Total Administration	<u>15,431.64</u>	<u>51,500.00</u>	<u>-36,068.36</u>	<u>29.96%</u>

Gilpin Ambulance Authority
Profit & Loss Budget vs. Actual
January through March 2024

	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operations and Maintenance				
Property Maintenance	1,555.68	20,000.00	-18,444.32	7.78%
Communications R&M	2,580.00	5,000.00	-2,420.00	51.6%
Crew Quarters supplies	2,158.35	12,000.00	-9,841.65	17.99%
Disposable Medical Supplies	13,054.02	40,000.00	-26,945.98	32.64%
Durable Medical Equipment		6,000.00	-6,000.00	
Office Supplies/Postage/Fees	1,866.14	5,000.00	-3,133.86	37.32%
Property Lease	17,669.49	71,000.00	-53,330.51	24.89%
Property Liability Insurance	7,138.65	24,000.00	-16,861.35	29.74%
Public Education/PR		2,000.00	-2,000.00	
Safety Gear	342.96	3,000.00	-2,657.04	11.43%
Service Contracts/Equip Lease	17,152.20	73,000.00	-55,847.80	23.5%
Technology/Hardware/Software	4,425.27	10,000.00	-5,574.73	44.25%
Telephone/TV/Internet	4,681.08	17,000.00	-12,318.92	27.54%
Training	6,209.52	21,000.00	-14,790.48	29.57%
Uniforms	1,903.66	15,000.00	-13,096.34	12.69%
Utilities	1,760.29	8,000.00	-6,239.71	22.0%
Vehicle expense				
Fuel	3,044.69	35,000.00	-31,955.31	8.7%
Insurance	4,425.35	13,000.00	-8,574.65	34.04%
Maintenance	-1,506.77	50,000.00	-51,506.77	-3.01%
Tires	1,210.11	8,000.00	-6,789.89	15.13%
Vehicle expense - Other	1,043.15			
Total Vehicle expense	<u>8,216.53</u>	<u>106,000.00</u>	<u>-97,783.47</u>	<u>7.75%</u>
Total Operations and Maintenance	<u>90,713.84</u>	<u>438,000.00</u>	<u>-347,286.16</u>	<u>20.71%</u>
Personnel Expense				
Salaries				
Salaries Admin	47,632.62	200,000.00	-152,367.38	23.82%
Salaries Regular	318,838.71	1,400,000.00	-1,081,161.29	22.77%
PTO	12,255.07	70,000.00	-57,744.93	17.51%
Holiday stipends	2,050.00	10,000.00	-7,950.00	20.5%
Total Salaries	<u>380,776.40</u>	<u>1,680,000.00</u>	<u>-1,299,223.60</u>	<u>22.67%</u>
Employee Benefits and Payroll				
457(b) Admin Fess	2,532.52	3,500.00	-967.48	72.36%
457(b) employee contribution	-8,292.08			
457(b) employer match	9,218.42	56,000.00	-46,781.58	16.46%
Benefits HRA	15,994.38	27,600.00	-11,605.62	57.95%
Benefits Life AD& D STD LTD	2,810.95	18,000.00	-15,189.05	15.62%
Employee Wellness	52.00	1,000.00	-948.00	5.2%
Health Insurance	52,893.56	250,000.00	-197,106.44	21.16%
Payroll Service Fees	1,788.11	7,000.00	-5,211.89	25.54%
Payroll & Unemployment Taxes	38,938.06	144,000.00	-105,061.94	27.04%
Worker's Comp	5,231.00	58,000.00	-52,769.00	9.02%
Total Employee Benefits and Payroll	<u>121,166.92</u>	<u>565,100.00</u>	<u>-443,933.08</u>	<u>21.44%</u>
Total Personnel Expense	<u>501,943.32</u>	<u>2,245,100.00</u>	<u>-1,743,156.68</u>	<u>22.36%</u>
Total Expense	<u>887,762.70</u>	<u>3,272,529.85</u>	<u>-2,384,767.15</u>	<u>27.13%</u>
Net Income	<u><u>1,195,002.33</u></u>	<u><u>100,000.01</u></u>	<u><u>1,095,002.32</u></u>	<u><u>1,195.0%</u></u>

Gilpin Ambulance Authority
List of Bills Detail
02/01/2024 - 02/29/2024

Bills Paid Since Last Board Meeting	Date	Check #	Amount	Description
Hulu	2/1/2024	Auto Pay	-\$19.59	TV
FirstNet	2/5/2024	Auto Pay	-\$349.64	Cellular Phones
Rocky Mountain CPR	2/5/2024	Elec	-\$18.00	CPR Cards
Century Link2	2/6/2024	Auto Pay	-\$112.00	Telephone Apex
SDA of CO	2/6/2024	Elec	-\$1,237.50	2024 Membership
CEBT	2/7/2024	Auto Pay	-\$17,064.65	Health, Life, STD & LTD insurance
Bound Tree Medical, LLC	2/8/2024	8807	-\$1,964.00	Disposables
City of Black Hawk - Maintenance	2/8/2024	8808	-\$7,023.58	Vehicle Maintenance
CNC Technical Services LLC	2/8/2024	8809	-\$2,580.00	Radios
Evergreen Fire Rescue	2/8/2024	8810	-\$1,242.92	Vehicle Maintenance
Galls	2/8/2024	8811	-\$756.02	Uniforms
Gilpin County Community Center	2/8/2024	8812	-\$32.00	Rec Center Visits
GilpinCounty	2/8/2024	8813	-\$4,166.67	Apex Lease
JD Dietrich	2/8/2024	8814	-\$3,700.00	Auto Load Install
Jennifer Hembroff	2/8/2024	8815	-\$76.47	Reimbursement for Christmas dinner
Office Depot	2/8/2024	8817	-\$46.99	Office Supplies
ONE WAY, INC.	2/8/2024	8818	-\$159.64	Garbage Medic 1
Page Wolfberg & Wirth	2/8/2024	8819	-\$2,195.00	ABC360 Training Erin
Preston, Andrew	2/8/2024	8820	-\$121.72	VFIS Training Reimbursement
Putnam, Bobby	2/8/2024	8821	-\$1,915.11	VFIS Training Reimbursement
Sharp Ambulance Billing	2/8/2024	8822	-\$2,874.77	Medical Billing
Stryker	2/8/2024	8823	-\$52,915.72	Cot Powerload System
Teleflex	2/8/2024	8824	-\$224.50	Disposables
Three Brothers Printing	2/8/2024	8825	-\$285.00	Office Supplies
Timberline Fire Protection District	2/8/2024	8826	-\$1,723.16	Lease Medic 1
Roberts, Victoria	2/8/2024	8827	-\$540.81	PTO Payout
DRS	2/8/2024	Auto Pay	-\$5,580.88	457(b) Contribution/Match
ADP	2/9/2024	Auto Pay	-\$203.99	Payroll Fees
Eldorado Artesian Springs, Inc.	2/13/2024	Auto Pay	-\$131.60	Water
Bound Tree Medical, LLC	2/14/2024	8828	-\$642.57	Disposables
CDW-Government	2/14/2024	8829	-\$2,083.60	Hardware/Software
Collins Cole Flynn Winn & Ulmer, PLLC	2/14/2024	8830	-\$1,320.50	Legal Fees
Galls	2/14/2024	8831	-\$139.02	Uniforms
Harmony Design, LLC	2/14/2024	8832	-\$650.00	Website Maintenance
NEWEGG	2/14/2024	8833	-\$629.28	Software/Hardware
Rocky Mountain Eagle Eye, LLC	2/14/2024	8834	-\$1,702.50	Background Checks
Ryders Public Safety LLC	2/14/2024	8835	-\$1,500.00	Uniforms
Sharp Ambulance Billing	2/14/2024	8836	-\$2,448.81	Medical Billing
Stryker	2/14/2024	8837	-\$152,153.18	Cots and Stair Chairs
Teleflex	2/14/2024	8838	-\$1,215.50	Disposables
Gibbs, Erin	2/14/2024	8839	-\$200.00	Failed Direct Deposit
Amazon.com	2/14/2024	Auto Pay	-\$143.03	Amazon Prime - TV
CEBT	2/14/2024	Auto Pay	-\$24,593.14	Health, Life, STD & LTD insurance
DirecTV2	2/14/2024	Auto Pay	-\$168.99	Television Medic 1
Express Toll	2/14/2024	Auto Pay	-\$28.20	Tolls
Pinnacol Assurance	2/15/2024	Auto Pay	-\$5,235.00	Workers Comp
Wolfco	2/16/2024	Auto Pay	-\$75.00	Exterminator
Amazon.com	2/20/2024	99846947	-\$702.95	Various Station and Other Supplies

AFLAC	2/20/2024	Auto Pay	-\$861.58	Employee Paid Insurance
Great Plains Communications	2/21/2024	Auto Pay	-\$432.58	Internet/TV Apex
Eldorado Artesian Springs, Inc.	2/22/2024	Auto Pay	-\$131.35	Water
ADP	2/23/2024	Auto Pay	-\$203.99	Payroll Fees
Airgas USA	2/23/2024	Auto Pay	-\$926.15	O2 Rental/Delivery
Elan Financial	2/26/2024	Auto Pay	-\$2,436.40	Credit Card Payment
United Power	2/27/2024	Auto Pay	-\$286.70	Utilities
Colorado Natural Gas	2/28/2024	Auto Pay	-\$664.50	Utilities
Netflix	2/28/2024	Auto Pay	-\$15.49	TV
Rocky Mountain CPR	2/28/2024	Elec	-\$105.00	CPR Cards
TOTAL BILLS			-\$310,956.94	

Credit Card Transactions 12/29/2023 - 1/29/2024	Date		Amount	Description
American Heart Association	12/29/2023		\$162.58	Training Software
American Heart Association	12/29/2023		\$34.99	Training Software
Wolfco	12/29/2023		\$100.00	Exterminator
Ace Hardware	1/2/2024		\$226.00	Maintenance
adobe	1/2/2024		\$14.99	Software
PGT Technologies	1/2/2024		\$19.99	Software
Jotform	1/4/2024		\$522.64	Software
Columbia Southern University	1/8/2024		\$325.00	Training
Marions	1/9/2024		\$115.20	Captain's Meeting
Walmart	1/10/2024		\$9.17	Station Supplies
Pizza Hut	1/11/2024		\$72.65	Training Meal
US Postal Service	1/11/2024		\$9.65	Postage
King Soopers	1/12/2024		\$87.42	Station Supplies
Custome Inc	1/17/2024		\$71.70	Uniforms
Blue Sky Café	1/18/2024		\$82.99	Lunch Meeting
Wolfco	1/19/2024		\$100.00	Exterminator
Ace Hardware	1/24/2024		\$79.84	Maintenance
Haix	1/24/2024		\$414.95	Uniforms
United Airlines	1/25/2024		\$440.21	ABC360 Flight Erin
Ace Hardware	1/29/2024		\$10.20	Maintenance
Costco	1/29/2024		\$336.89	Station Supplies
ESO Solutions, Inc	2/8/2024		-\$499.00	Refund Wave Conference
ESO Solutions, Inc	2/9/2024		-\$499.00	Refund Wave Conference
Santiagos	1/29/2024		\$87.34	Training Meal
MC Job Posting	1/29/2024		\$25.00	Job Posting
MC Job Posting	1/29/2024		\$25.00	MC Job Posting
Monday	1/29/2024		\$60.00	Software
TOTAL CREDIT CARD TXN			\$2,436.40	

Gilpin Ambulance Authority
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02/01/2024 - 02/29/2024

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Century Link2	2/6/2024	Auto Pay	-\$112.00	Telephone Apex
SDA of CO	2/6/2024	Elec	-\$1,237.50	2024 Membership
CEBT	2/7/2024	Auto Pay	-\$17,064.65	Health, Life, STD & LTD insurance
Bound Tree Medical, LLC	2/8/2024	8807	-\$1,964.00	Disposables
City of Black Hawk - Maintenance	2/8/2024	8808	-\$7,023.58	Vehicle Maintenance
CNC Technical Services LLC	2/8/2024	8809	-\$2,580.00	Radios
Evergreen Fire Rescue	2/8/2024	8810	-\$1,242.92	Vehicle Maintenance
Galls	2/8/2024	8811	-\$756.02	Uniforms
Gilpin County Community Center	2/8/2024	8812	-\$32.00	Rec Center Visits
GilpinCounty	2/8/2024	8813	-\$4,166.67	Apex Lease
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Jennifer Hembroff	2/8/2024	8815	-\$76.47	Reimbursement for Christmas dinner
Office Depot	2/8/2024	8817	-\$46.99	Office Supplies
ONE WAY, INC.	2/8/2024	8818	-\$159.64	Garbage Medic 1
Page Wolfberg & Wirth	2/8/2024	8819	-\$2,195.00	ABC360 Training Erin
Preston, Andrew	2/8/2024	8820	-\$121.72	VFIS Training Reimbursement
Putnam, Bobby	2/8/2024	8821	-\$1,915.11	VFIS Training Reimbursement
Sharp Ambulance Billing	2/8/2024	8822	-\$2,874.77	Medical Billing
Stryker	2/8/2024	8823	-\$52,915.72	Cot Powerload System
Teleflex	2/8/2024	8824	-\$224.50	Disposables
Three Brothers Printing	2/8/2024	8825	-\$285.00	Office Supplies
Timberline Fire Protection District	2/8/2024	8826	-\$1,723.16	Lease Medic 1
Roberts, Victoria	2/8/2024	8827	-\$540.81	PTO Payout
DRS	2/8/2024	Auto Pay	-\$5,580.88	457(b) Contribution/Match
ADP	2/9/2024	Auto Pay	-\$203.99	Payroll Fees
Eldorado Artesian Springs, Inc.	2/13/2024	Auto Pay	-\$131.60	Water
Bound Tree Medical, LLC	2/14/2024	8828	-\$642.57	Disposables
CDW-Government	2/14/2024	8829	-\$2,083.60	Hardware/Software
Collins Cole Flynn Winn & Ulmer, PLLC	2/14/2024	8830	-\$1,320.50	Legal Fees
Galls	2/14/2024	8831	-\$139.02	Uniforms
Harmony Design, LLC	2/14/2024	8832	-\$650.00	Website Maintenance
NEWEGG	2/14/2024	8833	-\$629.28	Software/Hardware
Rocky Mountain Eagle Eye, LLC	2/14/2024	8834	-\$1,702.50	Background Checks
Ryders Public Safety LLC	2/14/2024	8835	-\$1,500.00	Uniforms
Sharp Ambulance Billing	2/14/2024	8836	-\$2,448.81	Medical Billing
Stryker	2/14/2024	8837	-\$152,153.18	Cots and Stair Chairs
Teleflex	2/14/2024	8838	-\$1,215.50	Disposables
Gibbs, Erin	2/14/2024	8839	-\$200.00	Failed Direct Deposit
Amazon.com	2/14/2024	Auto Pay	-\$143.03	Amazon Prime - TV
CEBT	2/14/2024	Auto Pay	-\$24,593.14	Health, Life, STD & LTD insurance
DirecTV2	2/14/2024	Auto Pay	-\$168.99	Television Medic 1
Express Toll	2/14/2024	Auto Pay	-\$28.20	Tolls
Pinnacol Assurance	2/15/2024	Auto Pay	-\$5,235.00	Workers Comp
Wolfco	2/16/2024	Auto Pay	-\$75.00	Exterminator
Amazon.com	2/20/2024	99846947	-\$702.95	Various Station and Other Supplies

AFLAC	2/20/2024	Auto Pay	-\$861.58	Employee Paid Insurance
Great Plains Communications	2/21/2024	Auto Pay	-\$432.58	Internet/TV Apex
Eldorado Artesian Springs, Inc.	2/22/2024	Auto Pay	-\$131.35	Water
ADP	2/23/2024	Auto Pay	-\$203.99	Payroll Fees
Airgas USA	2/23/2024	Auto Pay	-\$926.15	O2 Rental/Delivery
Elan Financial	2/26/2024	Auto Pay	-\$2,436.40	Credit Card Payment
United Power	2/27/2024	Auto Pay	-\$286.70	Utilities
Colorado Natural Gas	2/28/2024	Auto Pay	-\$664.50	Utilities
Netflix	2/28/2024	Auto Pay	-\$15.49	TV
Rocky Mountain CPR	2/28/2024	Elec	-\$105.00	CPR Cards
TOTAL BILLS			-\$310,956.94	

Credit Card Transactions 12/29/2023 - 1/29/2024	Date		Amount	Description
American Heart Association	12/29/2023		\$162.58	Training Software
American Heart Association	12/29/2023		\$34.99	Training Software
Wolfco	12/29/2023		\$100.00	Exterminator
Ace Hardware	1/2/2024		\$226.00	Maintenance
adobe	1/2/2024		\$14.99	Software
PGT Technologies	1/2/2024		\$19.99	Software
Jotform	1/4/2024		\$522.64	Software
Columbia Southern University	1/8/2024		\$325.00	Training
Marions	1/9/2024		\$115.20	Captain's Meeting
Walmart	1/10/2024		\$9.17	Station Supplies
Pizza Hut	1/11/2024		\$72.65	Training Meal
US Postal Service	1/11/2024		\$9.65	Postage
King Soopers	1/12/2024		\$87.42	Station Supplies
Custome Inc	1/17/2024		\$71.70	Uniforms
Blue Sky Café	1/18/2024		\$82.99	Lunch Meeting
Wolfco	1/19/2024		\$100.00	Exterminator
Ace Hardware	1/24/2024		\$79.84	Maintenance
Haix	1/24/2024		\$414.95	Uniforms
United Airlines	1/25/2024		\$440.21	ABC360 Flight Erin
Ace Hardware	1/29/2024		\$10.20	Maintenance
Costco	1/29/2024		\$336.89	Station Supplies
ESO Solutions, Inc	2/8/2024		-\$499.00	Refund Wave Conference
ESO Solutions, Inc	2/9/2024		-\$499.00	Refund Wave Conference
Santiagos	1/29/2024		\$87.34	Training Meal
MC Job Posting	1/29/2024		\$25.00	Job Posting
MC Job Posting	1/29/2024		\$25.00	MC Job Posting
Monday	1/29/2024		\$60.00	Software
TOTAL CREDIT CARD TXN			\$2,436.40	



495 Apex Valley Rd. / PO Box 638

Black Hawk, CO 80422

Phone: (303) 582-5499

Fax: (303) 582-3390

Chief's Report

Date: April 10, 2024

Report by: Cody Carroll

- In addition to regular duties, currently functioning as a Paramedic on the ambulance and an adjunct to the new A-shift Supervisor/Clinical Captain as he learns his new role.
- Contracted with CPS HR Consulting Firm and began work on an evaluation system for all employees
- Began working on the self-study that will detail our methods for compliance with the new EMS laws that go into effect in July 2024
- Facilitated staffing changes due to undesirable performance.
- Manage schedule
- Perform chart review
- Multiple meetings with personnel regarding documentation
- Multiple credentialing interviews with new providers
- Interviewed multiple EMT and Paramedic candidates.
- Hired 4 Paramedics and 1 EMT
- Assist with onboarding and field training of new hires including the new Clinical Captain
- Assist with snow event response
- Attended ESO Wave 2024

Accounts Receivable Summary 2024

<i>AR Balance Date</i>	Beginning Balance	Charges	Credits	Remaining Balance	Old Account Credits	Cash Payments
<i>1/31/2024</i>	\$698,808.32	\$176,546.66	\$226,570.03	\$648,784.95	\$340.01	\$58,067.02
<i>2/28/2024</i>	\$648,784.95	\$79,809.61	\$131,077.05	\$597,517.51	\$423.60	\$57,824.88
<i>3/31/2024</i>	\$597,517.51	\$46,226.41	\$72,239.25	\$571,504.67	\$740.81	\$48,866.98
<i>4/30/2024</i>	\$571,504.67	\$0.00	\$0.00	\$571,504.67	\$0.00	\$0.00
<i>5/31/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>6/30/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>7/31/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>8/31/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>9/30/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>10/31/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>11/30/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>12/31/2024</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 2024		\$302,582.68	\$429,886.33		\$1,504.42	\$164,758.88

<i>AR Balance Date</i>	Beginning Balance	Charges	Sharp Credits	Remaining Balance	Old Account Credits	Cash Payments
<i>1/31/2023</i>	\$446,955.32	\$180,944.00	\$141,804.42	\$486,094.90	\$1,685.51	\$47,018.59
<i>2/28/2023</i>	\$486,094.90	\$130,546.00	\$84,126.66	\$532,514.24	\$3,789.40	\$46,902.62
<i>3/31/2023</i>	\$532,514.24	\$156,384.00	\$153,353.14	\$535,545.10	\$1,086.34	\$51,357.35
<i>4/30/2023</i>	\$535,545.10	\$171,758.00	\$59,090.90	\$648,212.20	\$1,295.29	\$35,601.62
<i>5/31/2023</i>	\$648,212.20	\$176,228.00	\$112,188.13	\$712,252.07	\$3,347.95	\$56,549.20
<i>6/30/2023</i>	\$712,252.07	\$127,826.43	\$350,965.26	\$489,113.24	\$1,846.32	\$51,428.45
<i>7/31/2023</i>	\$489,113.24	\$259,803.39	\$186,369.28	\$562,547.35	\$4,821.40	\$53,699.59
<i>8/31/2023</i>	\$562,547.35	\$196,869.04	\$177,006.56	\$582,409.83	\$3,748.78	\$75,631.62
<i>9/30/2023</i>	\$582,409.83	\$166,340.42	\$163,698.15	\$585,052.10	\$1,465.39	\$43,178.82
<i>10/31/2023</i>	\$585,052.10	\$215,478.71	\$146,710.53	\$653,820.28	\$618.33	\$43,121.93
<i>11/30/2023</i>	\$653,820.28	\$210,276.63	\$144,359.91	\$719,737.00	\$501.93	\$77,563.81
<i>12/31/2023</i>	\$719,737.00	\$170,071.49	\$191,000.17	\$698,808.32	\$255.76	\$73,178.85
Total 2023		\$2,162,526.11	\$1,910,673.11		\$24,462.40	\$655,232.45



Gilpin Ambulance Authority
Fiscal YTD Summary - 01/01/24 to 03/31/24

	Jan-24	Feb-24	Mar-24	Totals
Beginning AR	\$698,808.32	\$648,784.95	\$597,517.51	\$698,808.32
Charges/Invoices	\$176,546.66	\$79,809.61	\$46,226.41	\$302,582.68
Contractual Adjustments	(\$82,629.36)	(\$77,179.11)	(\$25,876.04)	(\$185,684.51)
Allowed Charges	\$93,917.30	\$2,630.50	\$20,350.37	\$116,898.17
Patient Discounts	(\$4,123.00)	\$0.00	(\$158.59)	(\$4,281.59)
Bad Debt	(\$77,771.70)	\$0.00	(\$813.00)	(\$78,584.70)
Bad Debt Recovery	\$983.18	\$1,585.83	\$3,551.66	\$6,120.67
Bankruptcy	\$0.00	\$0.00	\$0.00	\$0.00
Misc Adjustments	(\$1,809.00)	\$0.00	\$0.00	(\$1,809.00)
Total Adjustments	(\$82,720.52)	\$1,585.83	\$2,580.07	(\$78,554.62)
Medicare Payments	(\$3,619.21)	(\$5,661.65)	(\$2,907.42)	(\$12,188.28)
Medicaid Payments	(\$10,520.63)	(\$6,954.49)	(\$1,408.15)	(\$18,883.27)
Insurance Payments	(\$35,908.99)	(\$34,197.53)	(\$34,748.41)	(\$104,854.93)
Facility Payments	\$0.00	\$0.00	\$0.00	\$0.00
Patient Payments	(\$11,404.21)	(\$8,670.10)	(\$9,879.30)	(\$29,953.61)
Total Payments	(\$61,453.04)	(\$55,483.77)	(\$48,943.28)	(\$165,880.09)
Insurance Refunds	\$0.00	\$0.00	\$0.00	\$0.00
Patient Refunds	\$232.89	\$0.00	\$0.00	\$232.89
Returned Checks	\$0.00	\$0.00	\$0.00	\$0.00
Total Refunds	\$232.89	\$0.00	\$0.00	\$232.89
Change in A/R	(\$50,023.37)	(\$51,267.44)	(\$26,012.84)	(\$127,303.65)
Ending A/R	\$648,784.95	\$597,517.51	\$571,504.67	\$571,504.67
Total Credits	(226,570.03)	(131,077.05)	(72,239.25)	(429,886.33)
BAD DEBT ACTIVITY				
Beginning Bad Debt	(\$668,005.80)	(\$744,794.32)	(\$743,208.49)	(\$668,005.80)
Accounts Sent to Bad Debt	(\$79,711.46)	\$0.00	(\$813.00)	(\$80,524.46)
Bad Debt Adjustments	\$1,939.76	\$0.00	\$0.00	\$1,939.76
Bad Debt Recovery	\$983.18	\$1,585.83	\$3,551.66	\$6,120.67
Ending Bad Debt	(\$744,794.32)	(\$743,208.49)	(\$740,469.83)	(\$740,469.83)

Gilpin Ambulance Authority AR Summary Report January through March 2024

	<u>Jan 24</u>	<u>Feb 24</u>	<u>Mar 24</u>	<u>TOTAL</u>
Patient Pay	15,359.10	7,513.42	11,449.51	34,322.03
Collections	665.07	1,606.05	1,243.34	3,514.46
Insurance Providers				
Auto Ins	2,029.72	0.00	0.00	2,029.72
Commercial Ins	21,241.76	24,176.91	27,653.59	73,072.26
Medicaid	5,066.69	13,010.39	1,131.50	19,208.58
Medicare	13,704.68	11,518.11	7,389.04	32,611.83
Total Insurance Providers	<u>42,042.85</u>	<u>48,705.41</u>	<u>36,174.13</u>	<u>126,922.39</u>
TOTAL	<u><u>58,067.02</u></u>	<u><u>57,824.88</u></u>	<u><u>48,866.98</u></u>	<u><u>164,758.88</u></u>

Response/Call Volume Summary 2024

Monthly Comparison 1st Qtr	January						February						March					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	7	5	5	3	0	2	2	4	3	0	0	4	12	4	2	2	2	2
Call Cancelled	7	5	1	14	6	7	2	7	7	10	7	10	2	1	7	7	6	13
Dead On Scene	3	0	2	0	1	1	1	4	2	0	3	1	3	1	3	2	0	2
Life Alert	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	4	10	7	6	3	10	8	5	7	3	3	10	5	3	10	4	3	10
No Transport	54	52	40	77	57	72	56	75	54	65	69	46	72	29	77	83	79	80
Standby	6	18	6	3	9	10	5	9	5	5	4	8	3	6	9	5	4	15
Treated, Transferred Care	0	0	0	0	2	0	0	1	0	0	1	0	0	0	0	0	1	0
Treated, Transported	66	58	56	51	61	69	43	61	41	48	76	53	70	25	55	80	62	77
Totals	147	148	117	154	139	172	140	117	166	119	163	132	167	69	163	183	157	199

Monthly Comparison 2nd Qtr	April						May						June					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	4	1	2	3	0	0	6	0	8	3	6	0	9	6	6	2	2	0
Call Cancelled	13	1	3	8	4	0	11	2	3	11	9	0	5	9	3	3	11	0
Dead On Scene	1	2	1	3	1	0	3	0	0	1	0	0	1	0	4	2	0	0
Life Alert	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0
No Patient Found	0	0	8	1	6	0	0	2	10	3	5	0	2	5	2	14	7	0
No Transport	67	13	58	55	58	0	57	10	92	80	65	0	62	65	29	87	61	0
Standby	2	0	3	4	5	0	2	1	6	3	6	0	6	2	3	4	7	0
Treated, Transferred Care	0	0	0	0	0	0	0	1	0	3	3	0	0	0	2	0	1	0
Treated, Transported	58	9	58	43	61	0	46	26	48	68	71	0	59	57	38	56	72	0
Totals	145	26	133	117	135	0	125	42	167	172	165	0	145	146	87	168	161	0

Monthly Comparison 3rd Qtr	July						August						September					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	8	2	8	1	0	0	11	10	2	7	0	0	8	2	6	4	4	0
Call Cancelled	9	5	3	8	9	0	0	8	3	7	6	0	8	4	12	5	4	0
Dead On Scene	5	2	2	2	1	0	0	1	2	5	0	0	1	1	2	2	4	0
Life Alert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	3	2	7	2	5	0	4	2	10	6	4	0	4	3	3	6	7	0
No Transport	73	58	64	84	94	0	67	55	73	77	73	0	69	58	76	84	65	0
Standby	6	4	7	6	9	0	3	4	2	2	5	0	9	8	8	5	7	0
Treated, Transferred Care	0	2	0	1	3	0	1	2	0	2	4	0	2	0	0	1	2	0
Treated, Transported	65	51	56	77	73	0	55	56	86	80	71	0	41	53	78	64	75	0
Totals	169	126	147	181	194	0	141	138	178	186	163	0	142	129	185	171	168	0

Monthly Comparison 4th Qtr	October						November						December					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	5	4	5	3	5	0	3	4	2	0	4	0	7	1	0	0	7	0
Call Cancelled	2	2	14	3	9	0	1	7	8	4	8	0	5	6	9	10	10	0
Dead On Scene	3	1	3	3	2	0	3	1	1	3	0	0	1	3	2	2	3	0
Life Alert	0	0	0	0	9	0	0	0	0	0	1	0	0	0	0	0	2	0
No Patient Found	5	7	5	8	7	0	1	4	2	4	5	0	2	6	9	6	11	0
No Transport	78	51	61	99	59	0	58	64	60	61	63	0	59	54	76	77	66	0
Standby	12	8	8	3	5	0	5	6	11	5	9	0	9	10	8	7	10	0
Treated, Transferred Care	3	0	1	0	0	0	0	1	0	0	1	0	1	0	1	1	1	0
Treated, Transported	60	45	65	64	60	0	61	42	50	65	64	0	55	33	48	61	72	0
Totals	168	118	162	183	156	0	132	129	134	142	155	0	139	113	153	164	182	0



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Colorado Department of Public Health and Environment

FY 2025 EMTS Funding Program - RFA # 42420

Deadline: 2/15/2024

**Gilpin Ambulance Authority
Chief's Vehicle, Computers, Laryngoscopes, Lucas Devices**

Jump to: [Pre-application](#) [Application Questions](#) [Detailed Project Budget](#) [Supporting Documents Upload](#)

\$ 75,790.02 Requested
\$ 110,436 Applicant Match Amount

Submitted: 2/15/2024 2:35:26 PM (Pacific)

Project Contact

Erin Gibbs
erin@gilpinambulance.com
Tel: 720-575-0193

Additional Contacts

none entered

Gilpin Ambulance Authority

PO Box 638
Black Hawk, CO 80422
United States

Board President

Buddy Schmalz
buddyschmalz@gmail.com

Telephone 303-582-5499
Fax 303-582-3390
Web www.gilpinambulance.com
EIN 27-0851187
UEI
SAM Expires

Pre-application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

Project match

1. What cash match percentage are you requesting?

The standard provider grant match is 50 percent. Choose "Standard" unless applying for a financial waiver to the standard match. Applications requesting system improvement funding must choose "Standard."

- Standard
- 40%
- 30%
- 20%
- 10%

Project type

2. What type of grant are you applying for?

- Single organization grant
- Multi-agency grant – Many organizations will purchase equipment on this application
- Consolidated grant – One organization will purchase equipment on behalf of other agencies

Organization

Answer the following questions about your organization and its funding. If this is a multi-agency or consolidated request, thoroughly describe the financial need and provide financial statements for each participating organization.

3. When does your fiscal year begin?

- January 1
- July 1
- October 1
- Other:

4. Identify your organization type.

- Special district
- City or county government
- Other government
- Private, for-profit
- Private, non-profit

5. Describe affiliations or partnerships your organization has including parent, subsidiary or auxiliary organizations, if any.

Only include any relationship that provides significant financial or in-kind support.

We are managed by a board of directors with representatives from each of our governing entities: Gilpin County, Central City, and the City of Black Hawk. Each entity is responsible for funding based on call volume for their respective district.

6. Describe how your organization is funded, its current financial status and its financial outlook for the next year.

Gilpin Ambulance Authority (GAA) has been in good financial standing every year since its inception in 2009. Audited funding sources for FY 2022 consisted of 49% from entity contributions, 27% from call revenue, 3% from grant funding, and 7% from other sources. Unaudited funding sources for FY 2023 consisted of 34% from entity contributions, 18% from call revenue, 25% from grant funding, and 7% from other sources.

Our board of directors has always been very fiscally supportive of the agency and has approved a budget higher than in years past. Our financial outlook for 2024 is strong while the agency works hard to stay as lean on our spending as possible.

Project Funding

7. Identify the source of your cash match for this project.

Also, describe any funding allocated for this project other than your cash match and this funding request.

Allocated funding for these projects would be appropriated and budgeted for in fiscal year 2025, pending awarded grant funding.

8. Explain why your organization needs grant funding to complete this project.

Our annual budget doesn't allow for such large capital expenditures that would allow us to replace the vehicles and equipment already in use without the assistance of grant funding.

9. What would happen if these grant funds are not awarded?

We will continue to do our best to provide high-quality care but will pay significantly more for repairs and maintenance for vehicles and equipment.

Financial Waiver

This section will be included in your financial waiver application. Waiver requests are evaluated solely on the organization's financial status as described in the financial waiver application, not the underlying project. Explain your financial statements and provide clear references to specific items in the financial statements. DO NOT identify the underlying project in the financial waiver request. Any reference to the proposed project will be redacted. You will only see these questions if you selected a reduced match above.

10. Describe the financial situation that demonstrates the need for a waiver of the 50 percent cash match requirement

-answer not presented because of the answer to #1-

11. Describe the purpose for the cash and cash equivalent accounts (both restricted and unrestricted) found on your balance sheet.

-answer not presented because of the answer to #1-

12. Has your organization applied for other grants or conducted fundraising activities for the express purpose of providing a match for this specific project?

-answer not presented because of the answer to #1-

13. IF YES ABOVE: Describe specific activities your organization has conducted for the express purpose of providing a cash match for this project. IF NO ABOVE: Thoroughly explain why your organization has not applied for other grants or conducted fundraising activities for the express purpose of providing a cash match for this project.

-answer not presented because of the answer to #1-

14. Describe any specific efforts your organization has undertaken to increase revenues or austerity measures that have been implemented to reduce costs.

-answer not presented because of the answer to #1-

Multi-agency/Consolidated Participating Organizations

Enter N/A on line 1 if not applying for a consolidated or multi-agency grant

15. List the organizations participating in the multi-agency or consolidated grant project.

Upload a recently completed organizational profile PDF for each participant using the "Other documents" upload section below.

Agency 1

Agency 2

	Agency 3
	Agency 4
	Agency 5
	Agency 6
	Agency 7
	Agency 8
	Agency 9
	Agency 10
	Agency 11
	Agency 12
	Agency 13
	Agency 14
	Agency 15
0.00	TOTAL

Documents Requested *

Required? Attached Documents *

Balance Sheet: As of December 31, 2023, or the end of your most recent fiscal year. Name the file with the prefix "BAL_". Financial documents must be uploaded on the pre-application tab.

[Balance Sheet FY2024](#)

Income Statement: For the period January 1 - December 31, 2023, or your most recent fiscal year. Name the file with the prefix "IS_". Financial documents must be uploaded on the pre-application tab.

[Income Statement FY 2023](#)

Budget: For the period January 1 - December 31, 2024, or your upcoming fiscal year. Name the file with the prefix "BUD_". Financial documents must be uploaded on the pre-application tab.

[2024 Budget](#)

Financial Risk Assessment Questionnaire (FRA): Click 'download template' below to access the FRA Google Form. After submission, a PDF of the responses will be emailed to the submitter. Upload the PDF here and name the file with the prefix "FRA_"



[Financial Risk Assessment](#)
[Accounting Documented Procedures](#)
[FY2022 Audit](#)

Organizational Profile: Upload a PDF of your Organizational Profile Information form. Can be obtained from your Profile Account Gatekeeper after the profile has been updated. DO NOT upload the gatekeeper app. Name the file with the prefix "PRO_"



[Organizational Profile](#)

W-9 Form: Upload a PDF of a recently completed and signed W-9 form. Ensure multiple addresses, dba names or business names are entered on the form. Must be signed within the past two months. Name the file with the prefix "W9_"



[W9](#)

Funding Program Attestation: Click 'download template' to download and fill out the document. An AUTHORIZED person must sign the document. The signer CANNOT be the listed primary contact. Name the file with the prefix "PGA_"



[Funding Program Attestation](#)

Other documents: Upload other documents to accompany your required documents. Upload an organizational profile PDF for each consolidated grant participant. Don't upload letters of support/quotes on this tab. Use the Supporting Documents Upload tab.

Application Questions [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

Funding Type

1. What grant category types are you requesting?

- Provider grant - equipment requests only - Includes: EMTS vehicles, Communications, Data collection and EMTS equipment
- Provider grant - non-equipment requests only - Includes: Prevention, Recruitment and retention, Personnel and services, Other
- Provider grant with both equipment and non-equipment requests
- System improvement requests only - Conferences & forums, Technical assistance, General
- System improvement and Provider grant requests

Funding Categories

Select the specific funding categories that you would like to request funding

2. Provider Grant: Select the equipment category(ies) that you are requesting funding in.

Only select categories that pertain to your project. See the funding guide for allowable equipment for each category. Contact us if you're unsure what equipment falls into which category.

- EMTS vehicles
- EMTS equipment
- Data collection equipment
- Communications equipment

3. Provider Grant: Select the non-equipment category(ies) that you are requesting funding in.

-answer not presented because of the answer to #1-

4. System Improvement: Select the category(ies) that you are requesting funding in.

-answer not presented because of the answer to #1-

Service Need

5. Provide a brief description of your proposed project.

Describe your project in 255 characters or less.

This project is intended to replace an aged and worn Ram 2500 gas pickup, several video laryngoscopes, the addition of mechanical CPR capabilities, reliable rugged field documentation computers, and base station radio for use in one of our stations.

6. List the major equipment items or key services that will be purchased to complete this project.

Do not list costs. Enter your project costs on the detailed budget tab.

- 1 – Ford F250 response vehicle
- 3 – LUCAS Chest Compression Devices
- 5 – OneScope Video Laryngoscopes
- 4 – Latitude 5430 Rugged Field Computers
- 1 – Base Radio for Crew Quarters

7. Describe the specific need for this proposed project.

Your answer must provide supporting data specific to your service area (your region or the state for system improvement requests) and other applicable references that address the EMS and trauma services system in the community(ies) you serve.

Many of the vehicles and equipment in use by Gilpin Ambulance Authority (GAA) are reaching their end-of-life and have become unreliable and maintenance and repair-intensive. The advanced age of our vehicles has resulted in drastically increased maintenance costs. In 2023, we incurred repair costs that nearly tripled the budget for vehicle maintenance. Already in 2024, the vehicle this project is intended to replace has cost over \$5000 in repairs.

Much of the equipment in use by GAA was purchased before the CoViD-19 pandemic struck the United States. Budget cuts due to decreased revenue from our stakeholders, decreased call volume, and subsequently, call revenue have required that this equipment be used well past its manufacture-intended service life. The video laryngoscopes we currently use often do not power on when activated. Therefore, our ability to manage difficult airways is severely diminished.

The LUCAS CPR devices will enable us to provide consistent, high-quality CPR during our resuscitation of patients in cardiac arrest. The current focus of resuscitation in cardiac arrest is the perfusion of the brain and vital organs. A key component of maintaining this perfusion is consistent, high-quality compressions. While there has been no literature to support mechanical CPR over manual CPR, there is literature to support the conclusion that the compressions delivered by human compressors diminish in quality over time. In our more remote areas, we may get only one or two fire personnel who respond to a cardiac arrest. Therefore, we are limited on the number of compressors to switch out doing compressions. During an extended resuscitation, those compressors will be unable to provide the high-quality compressions our patients need. The LUCAS devices will enable us to provide more consistent, high-quality resuscitation for our patients.

Field computers in place are purchased as refurbished to save money, however we are having to replace them annually because the operating system, battery life, and overall consistency with the functionality will fail sooner than if we were using new computers. We have been using the Dell Latitude Rugged computers and they have been more reliable than the toughbooks we used to use. A new Latitude 5430 Rugged computer is far cheaper than some of the alternates. Having new computers will allow us to keep from purchasing multiple computers over time and have something consistent for our field staff to work with.

The last item being requested is a base radio to improve radio deficiencies at our primary response station. Radio reception has been inconsistent or nonexistent with the portable radios. This deficiency has caused crews to not hear communication from dispatch which has resulted in missed calls and delayed responses. A base unit would provide consistent radio reception within the station to keep the providers

aware of calls dispatched to them and be aware of the status of our other two in-service ambulances.

8. Will the proposed project replace current capabilities or add new capacity to your services?

- Replace capabilities
- Add services
- Both

9. Describe your current level of service.

Describe the community you serve and identify the current service(s) you provide.

Gilpin Ambulance Authority (GAA) is the sole 911 emergency medical service and transport provider in Gilpin County and is responsible for providing round-the-clock, advanced life-support emergency medical response to the area's citizens and visitors. GAA is also the only avenue by which citizens and visitors can access advanced medical care inside Gilpin County.

Gilpin County is located approximately 30 miles west of Denver in the High Country of Colorado. Gilpin County was founded in 1861 and is the second smallest county in Colorado by land mass but has a population of 5,808 according to the 2020 census. While the population is somewhat low compared to other counties, the occupancy of the county can fluctuate to over 20,000 at any given time due to visitors to the various outdoor recreation areas, casinos, hotels, and restaurants located there.

GAA's response area consists of 150 square miles within Gilpin County and a small portion of southern Boulder County. Contained within the response area are Golden Gate Canyon State Park, and parts of the Arapahoe and Roosevelt National Forests. Together, these state and federal properties amass to 52% of the total land mass of Gilpin County.

GAA regularly responds to requests for service alongside Black Hawk and Central City Fire Departments, and Timberline Fire Protection District. GAA is supported by two dispatch centers and responds alongside law enforcement responders from Gilpin County Sheriff's, Black Hawk Police Department, and Colorado State Patrol.

GAA is active at the regional level and provides mutual aid to Clear Creek County, Boulder County, and Jefferson County. This expanded response area includes the I-70 corridor, Loveland Ski Area, and Clear Creek Canyon.

Due to the diversity in the types of calls received and the demands of the terrain and environment in Gilpin County, GAA crews are trained to support fire departments and law enforcement on a wide variety of incidents including structure and wildland fires, mass-casualty incidents, back-country response, low-angle rescue, and many other types of incidents.

Transport times for GAA can range from 40-60 minutes under ideal circumstances. However, conditions are often less than ideal. Patients are often not easily accessible, and weather conditions often complicate access, treatment, and transport. At times, our crews may spend hours with a single patient, or even multiple patients, while traversing mountain roads, navigating snow packed or icy roadways, or fighting traffic on the routes to the hospital, all while administering lifesaving treatments to their patients.

Because of the significant demands placed on our providers, vehicles, and equipment, it is essential that GAA maintains a fleet of vehicles in top condition and that all equipment is up-to-date, fully functional, and reliable in times of greatest need. These factors directly affect patient outcomes and the ability of GAA providers to provide high-quality care and safe transport to patients in the GAA service area.

10. Explain how your proposed project will maintain or upgrade your organization's current level of service.

Provide supporting data and examples specific to your services.

This project will allow us to continue participating as a regional partner by giving our chief reliable transportation for incident responses and attendance at meetings and conferences. Deploying regional resources, including the MCI Cache Trailer and six-wheel UTV quickly for regional or local use.

The video laryngoscopes will allow us to continue to provide the high-quality, advanced medical care our community deserves while increasing efficiency and patient safety. There is ample literature to support the use of video laryngoscopy over direct laryngoscopy when inserting advanced airways. Once these units are in place, GAA providers will be required to use video laryngoscopy for all advanced airways. Additionally, since these laryngoscopes are capable of recording, those patient encounters can be reviewed afterward.

The LUCAS devices will upgrade our service level by allowing us to provide consistent, high-quality chest compressions when resuscitating patients in cardiac arrest without the need for more than a few people.

The computers will help to maintain reliable, consistent, and immediate documentation resources for our field providers.

Finally, a base radio for our south primary response station will improve the inconsistent and low-quality radio reception.

11. How will this project be sustained in future years?

Address ongoing costs such as personnel or maintenance and your plan to replace capital equipment at the end of its useful life. Clearly explain if grant funding assistance will be needed in future years.

Gilpin Ambulance Authority (GAA) budgets for the maintenance and repair of vehicles, durable equipment, and communications equipment. Gilpin Ambulance Authority uses OperativeIQ (OpiQ) inventory and maintenance tracking software to track the need for preventative maintenance for these items. Additionally, service contracts that include preventative maintenance are secured for all durable equipment. Grant funding is often used to offset the cost of capital items, so it is likely that grant funding will be needed in the future as these items become worn or reach their end of life.

Project Work Plan

12-14 must be answered for the: System Improvement, Prevention, Recruitment & Retention, Personnel & Services and Other categories

12. Provide a work plan for the proposed project.

-answer not presented because of the answer to #1-

13. List the deliverables specific to each activity above.

-answer not presented because of the answer to #1-

14. Describe how you will measure the project's performance.

Priority to Underdeveloped or Aged Systems

15. Does this project address an underdeveloped or aged component of the emergency medical and trauma services system in the community you serve?

Yes

No

16. If yes, explain how this proposed grant project addresses an underdeveloped or aged system component in your community. Identify the specific underdeveloped or aged component and how this project will improve the situation. Support with local data. Cite specific pertinent references.

N/A

Category-Specific Questions - Provider Grants

Only answer for the category(ies) you are applying in. Enter "N/A" if not requesting funding in the category shown.

17. Identify where the proposed EMTS vehicle will be stationed.

The vehicle will be a take-home vehicle for our chief but will be stationed out of our main station located at 495 Apex Valley Rd. in Black Hawk, CO.

18. Briefly describe where the proposed EMTS equipment will be deployed.

We have requested five laryngoscopes that will be deployed to our three front line ambulances, one back up ambulance, and paramedic captain rapid response vehicle.

The Lucas devices requested will be deployed from our three primary response vehicles.

19. Briefly describe where the proposed communications equipment will be deployed.

The requested radio base station will be installed and used at our southern Apex station.

20. Briefly describe where the proposed data collection equipment will be placed.

Computers requested will be used to replace the computers for the three front line ambulances and the paramedic captain response vehicle.

21. Explain why this project should be considered in the "Other" category and not any of the established categories.

-answer not presented because of the answer to #1-

Cost Effectiveness

22. What alternative solutions did you explore to complete the proposed project?

Describe at least two alternatives. Provide a comparative cost estimate for each alternative.

Vehicle alternatives would be to continue operating the 2015 Ram 2500 or purchase a smaller, less expensive vehicle. There is no accurate method for estimating the increased maintenance costs for this vehicle. A cheaper and smaller vehicle would potentially provide savings on the overall purchase price and fuel economy but would not meet our needs.

We could continue to use our current video laryngoscopes, or we could purchase a different model. The video laryngoscope we selected is the only model that meets our needs.

We could continue our current practice without a mechanical CPR device, or we could go with another device. The LUCAS is the most cost-effective of the available devices as it provides chest compressions in a portable and easily deployed platform and regulates intrathoracic pressure using the suction cup device to lift the chest after each compression.

We could continue using our current computers or go with a cheaper product. We have also considered using Android tablets, which would be significantly cheaper. However, these tablets would be unable to facilitate our future use of mobile data terminals to access our CAD system.

We could continue using handheld radios in the station at little to no cost.

23. Explain why this proposed project is better than the other alternatives.

The most impactful gain of replacing this vehicle will be the much-improved safety profile. Our current vehicle doesn't include the safety devices and features available in modern vehicles including traction control, security system, and computer-aided driving features. A smaller vehicle, although it may be less expensive to purchase and operate, would not meet the needs of our system. During weather events, it is not uncommon for our Chief and Captains to have to assist with getting vehicles unstuck from snow or mud. A smaller vehicle would be unable to move something as heavy as an ambulance and would be unable to tow our MCI trailer or UTV, which was deployed several times over the summer for back-country patient access.

The video laryngoscopes will replace the current tools and will better our ability to manage difficult airways safely. Unlike our current models, these laryngoscopes are able to be used with pediatric and adult patients. The alternative would be to continue using the laryngoscopes we

currently use at the risk of equipment failure. Other products we have considered do not have the ability to record the procedure, which is a valuable tool to provide the hospital with recorded placement and allows Gilpin Ambulance Authority to review and provide training as appropriate.

The alternative to the LUCAS devices results in a lower standard of care. The quality of chest compressions is impacted due to fatigue when there are few providers available on the scene to provide consistent compressions continuously. Other devices are more expensive and have been shown to be less beneficial.

We would continue to use the refurbished computers that have required replacement within one or two years. We could also go with toughbooks. However, we have used new toughbooks in the past and found them to be less reliable than the Dell Rugged computers.

After speaking with our radio supplier, we have been informed that the only way to improve the radio communication signal within our southern primary response station is to install a radio base station to increase signal strength. We could continue using handhelds in the station, but this will result in us missing potentially critical radio transmissions.

24. Identify the process used to select the vendor(s) or contractor(s).

- Request for proposal
- Competitive bid-lowest responsive bidder
- Government price agreement
- Contracted purchasing cooperative
- Informal bid process
- Preferred vendor
- Other:

Applicant Qualifications

25. Explain how adequate resources and experience are available to help ensure the successful completion of this project.

Describe the administrative capabilities and financial resources available to your organization to manage a reimbursement grant of the duration and dollar amount requested.

Demonstrate that your organization has sufficient working capital to manage cash flow. Provide examples of other reimbursement grants your organization has successfully managed.

Gilpin Ambulance has operated an EMS service, with a high level of capability, for over 30 years. As an Intergovernmental Authority, we are managed by a Board of Directors and subject to both open meeting and fiscal efficiency and transparency laws. Our financial statements as well as any aspect of our operations are subject to public records requests. We utilize a professional third-party billing service, and contract with legal, accounting, and human resources professionals. We hold a public budget hearing annually and are supported financially by our member entities and other grant opportunities. Our management team works tirelessly to ensure that the funds available to Gilpin Ambulance are used to provide the maximum benefit to the citizens and visitors of our service area. In addition to the responsible use of funds, we are meticulous in the maintenance of our equipment and vehicles and engage the services of qualified and vetted professionals for all maintenance and repair needs.

26. Explain how your organization's qualifications will help ensure the long-term sustainability of this project.

Describe how your organization is qualified to maintain the project or services in the future.

Gilpin Ambulance has a high level of expertise when it comes to sustaining the long-term use of vehicles and equipment. This is clearly established by our historic capability and service to our community as well as our ability to sustain vehicles for 10 plus years in our district, which is rural and has more dirt than paved roads. We have engaged a well-vetted and professional vendor to assist in the design and production of the requested vehicle. We have a long-standing relationship with our maintenance provider and have a track record of taking excellent care of our equipment. The maintenance of computer technology is performed internally with regular operating system and software updates.

27. Describe local support for the project and how this support will assist with the successful completion of the project. How will the project enhance collaborative efforts with partners and stakeholders?

Identify any community groups, coalitions, agencies, facilities or other partners that would be working together on this project. Use the "Supporting Documents Upload" tab to provide support letters from community partners and stakeholders.

Gilpin Ambulance is an Inter-Governmental Authority, led by a board of directors, tasked with providing excellent pre-hospital emergency medical care to the people of and visitors to Gilpin County. Our Board of directors is comprised of five delegated officials from Black Hawk, Central City, Gilpin County, and The Silver Dollar District, which reflects all of our community stakeholders. This group works tirelessly to assure that our mission is met and that decisions have unilateral community support and oversight. We also work seamlessly with three local fire departments, three law enforcement agencies, and state parks service, within our response area. We are very proud of our collaborative efforts to serve the people of our County and its large tourist population. Our Board is in full support of this grant and our response structure change, recognizing that we will be able to both sustain our services in a rapidly changing environment and make meaningful improvements to the value that we provide to the community.

In addition, we receive support from alternative local and state funding sources. This includes annual funding from the Colorado Department of Local Affairs through their Limited Gaming Impact Grant Funding program. This funding source is available to entities impacted by the gaming industry.

28. Describe how this project improves compatibility with other services in the community to improve continuity of care or reduce duplication of efforts.

This project improves our compatibility with our ancillary agencies inside and outside of Gilpin County by providing us with up-to-date and reliable equipment for transporting personnel, equipment, and patients. Additionally, it provides some uniformity as our primary mutual aid

partner, Clear Creek EMS, uses the video laryngoscope and chest compression device we selected. The computers will eventually allow us to access our county's CAD system, enabling us to communicate better with our dispatch center and relay information to our personnel. The radio base station will ensure that we receive critical radio transmissions relative to the community's needs.

Detailed Project Budget [top](#)

EMTS Equipment

Item Description	State Match %	Item Cost Each	# Items Requested	Agency Amount	State Amount	Total	Max Allowance >>	Enter Max Allowance	Adjusted Agency Amount	Adjusted State Amount
Commonly Requested EMTS Equipment										
Portable 3-lead cardiac monitor-defibrillator - Max allowance each: \$22,028	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Portable 12-lead cardiac monitor-defibrillator - Max allowance each: \$37,418	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Automated external defibrillator	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Mechanical CPR device	50 %	\$ 19,268.01	3	\$ 28,902.02	\$ 28,902.02	\$ 57,804.03	>>	\$	\$ 57,804.03	\$ 0.00
Powered ambulance cot	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Ambulance cot mount (Use	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Video laryngoscope	50 %	\$ 3,995.00	5	\$ 9,987.50	\$ 9,987.50	\$ 19,975.00	>>	\$	\$ 19,975.00	\$ 0.00
Portable ultrasound	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Other EMTS Equipment										
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Equipment Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
EMTS Equipment Subtotal	100 %	\$ 23,263.01	8	\$ 38,889.52	\$ 38,889.52	\$ 77,779.03	0 >>	\$ 0.00	\$ 77,779.03	\$ 0.00
Communications Equipment										
Station Base Radio	50 %	\$ 3,961.05	1	\$ 1,980.53	\$ 1,980.53	\$ 3,961.05	>>	\$	\$ 3,961.05	\$ 0.00
Add Communications Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Communications Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Communications Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Communications Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00

Vehicle Base Price										
Type I 4x2 ambulance - Max allowance each: \$198,110	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Type I 4x4 ambulance - Max allowance each: \$201,062	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Type II ambulance - Max allowance each: \$108,974	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Type III ambulance - Max allowance each: \$180,974	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Ambulance Base Price Subtotal	0 %	\$ 0.00	0	\$ 0.00	\$ 0.00	\$ 0.00	0 >>	\$ 0.00	\$ 0.00	\$ 0.00
Other Vehicle Base Price										
Remount/Refurbishment of Existing Ambulance each: 85% of max for ambulance type	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Other EMTS vehicle - Max allowance each: 125% of the base vehicle cost	50 %	\$ 96,485.50	1	\$ 48,242.75	\$ 48,242.75	\$ 96,485.50	>>	\$ 61,840.00	\$ 65,565.50	\$ 30,920.00
Other EMTS Vehicle Base Price Subtotal	50 %	\$ 96,485.50	1	\$ 48,242.75	\$ 48,242.75	\$ 96,485.50	0 >>	\$ 61,840.00	\$ 65,565.50	\$ 30,920.00
Safety Equipment										
Vehicle data recorder and installation (required for each new ambulance) - Max Allowance \$6,000	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Vehicle data recorder base station - Max Allowance \$3,000	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Forward-facing attendant seats	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Dual attendant control panels	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Built-in patient loading system and installation	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Built-in SAE J-3027 compliant cot retention system and installation	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Monitor or equipment brackets	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Built-in oxygen cylinder loading system	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Recessed or padded grab rails	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Safety restraint netting installed in the patient compartment	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Additional padding or rounded edges installed in the patient compartment	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Traffic signal preemption device	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Back-up or side-view blind spot cameras	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Forward-looking infrared	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00

driver vision enhancement system										
Radio headsets and installation	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Automatic tire chains and installation	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Safety Equipment Subtotal	0 %	\$ 0.00	0	\$ 0.00	\$ 0.00	\$ 0.00	0 >>	\$ 0.00	\$ 0.00	\$ 0.00
Other EMTS Vehicle Items										
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Add Other Vehicle Item	%	\$		\$ 0.00	\$ 0.00	\$ 0.00	>>	\$	\$ 0.00	\$ 0.00
Other Vehicle Items Total	0 %	\$ 0.00	0	\$ 0.00	\$ 0.00	\$ 0.00	0 >>	\$ 0.00	\$ 0.00	\$ 0.00
Total	50 %	\$ 96,485.50	1	\$48,242.75	\$48,242.75	\$96,485.50	0 >>	\$ 61,840.00	\$65,565.50	\$30,920.00

Personnel & Services, Recruitment & Retention and Other

Description	State Match %	Quantity/Hours	Cost Each	Agency Amount	State Amount	Total Cost
Personal Services						
Employees & Contractors						
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Hourly Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Salaried Employee	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Employees & Contractors Subtotal	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Eligible Fringe Benefits (Only applies to employees)						
Employer's Share of Medical Insurance	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Employer's Share of FICA	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Employer's Share of Eligible Retirement	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Worker's Comp Insurance	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Fringe Subtotal	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Personal Services Total	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Travel Expenses						
Lodging						

Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Lodging	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Lodging Subtotal	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem						
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Per Diem	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem Subtotal	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transportation (Current state mileage rate \$.50 per mile)						
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Transportation	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Transportation Subtotal	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Travel Expenses Total	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Supplies & Operating Expenses						
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Add Item	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Supplies & Operating Expenses Total	0 %	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Project Indirect						
Requested Indirect Amount	%		\$	\$ 0.00	\$ 0.00	\$ 0.00
Total	0 %	0	\$ 0.00	\$0.00	\$0.00	\$0.00

System Improvement

Description	Quantity/Hours	Cost Each	State Amount Requested
Personal Services			
Employees & Contractors			
Add Hourly Employee		\$	\$ 0.00
Add Hourly Employee		\$	\$ 0.00
Add Hourly Employee		\$	\$ 0.00
Add Hourly Employee		\$	\$ 0.00
Add Hourly Employee		\$	\$ 0.00
Add Hourly Employee		\$	\$ 0.00
Add Salaried Employee		\$	\$ 0.00

Supplies & Operating Expenses Total	0	\$ 0.00	\$ 0.00
Project Indirect			
Requested Indirect Amount		\$	\$ 0.00
Total	0	\$ 0.00	\$0.00

Supporting Documents Upload [top](#)

Documents Requested *

Upload quotes/cost estimates and letters of support. ALL attachments must be in PDF format.

Required? Attached Documents *



[Communications Quote](#)

[Computer CDW Quote](#)

[Computer Newegg Quote](#)

[Vehicle Quote](#)

[Vehicle Equipment Quote](#)

[LUCAS Quote](#)

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EMERGENCY MEDICAL SERVICES MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2024, by and between the Board of County Commissioners of Gilpin County, Gilpin Ambulance Authority and Clear Creek County, Colorado, through its Board of County Commissioners, on behalf of the Clear Creek Emergency Medical Services Department (mutually referred to as the “Contracting Agencies,” “Agencies,” or singularly as “Agency”).

WHEREAS, the Contracting Agencies maintain paid and/or volunteer emergency medical services, together with personnel and equipment used to provide such services; and

WHEREAS, more than one medical emergency may arise contemporaneously in one or the other of the jurisdictions of the Contracting Agencies resulting in greater demands than the manpower and/or equipment of that Agency can handle; or an emergency may arise that is of such intensity that it cannot be handled solely by the equipment and manpower of the Agency whose jurisdiction the emergency occurs; or an emergency may arise which transcends jurisdictional boundaries: and

WHEREAS, more than one request for non-emergency medical transportation may arise contemporaneously in one or the other of the jurisdictions of the Contracting Agencies resulting in greater demands than the manpower and/or equipment of that Agency to handle: and

NOW THEREFORE, in consideration of the mutual covenants, performances and agreements hereafter set forth, it is mutually understood and agreed between the Contracting Agencies as follows:

Section 1.0 Definitions

- 1.1 Answering Agency: The Agency responding to the request for emergency medical services assistance within jurisdictional boundaries of the other Contracting Agency.
- 1.2 Requesting Agency: The Agency requesting emergency medical services assistance under this Agreement.

Section 2.0 Mutual Assistance and Aid

2.1 Subject to the exceptions stated below, the Contracting Agencies agree to respond when possible to requests for emergency medical services assistance (“aid”) within the jurisdictional boundaries of the other Contracting Agency upon request of the Requesting Agency, provided that the extent of any response, including choice of personnel and equipment, shall be entirely within the discretion of the Answering Agency. Included in such Answering Agency's discretion shall be a determination of whether or not such a request for assistance may be answered with out jeopardizing the safety and protection of the citizens and property of the

Answering Agency. Any decision not to respond to a request for aid shall be promptly communicated to the Requesting Agency.

2.2 All requests for aid shall be made by an authorized official representing a Requesting Agency. Each request for aid is subject to approval by an official of the Answering Agency, without charge to the Requesting Agency, and with the understanding that personnel and equipment of the Answering Agency shall be subject only to the liability, workers' compensation, and/or other insurance of that Answering Agency. The equipment and personnel of the Answering Agency shall at all times be under the supervision and control of the official(s) of that Answering Agency.

3.0 Additional Provisions

3.1 Any request for assistance hereunder should include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and response personnel are to be dispatched. However, the type and quantity of equipment and personnel to be furnished shall be determined by an official of the Answering Agency.

3.2 The Answering Agency shall have its personnel report to the Incident Commander ("IC") at the location to which the equipment and personnel are dispatched. All activities shall be coordinated with the IC. Though coordination of activities occurs by the IC, the equipment and personnel of the Answering Agency shall be under the ultimate supervision of the designated Emergency Medical Technician ("EMT") of the Answering Agency. The EMT of the Answering Agency shall coordinate the Answering Agency's efforts with the IC. At no time shall the Answering Agency be expected to operate contrary to standing orders or policies of its physician advisor, except that destination policies may be modified as necessary.

3.3 An Answering Agency shall be released from service by the Requesting Agency / Incident Commander when the services of the Answering Agency are no longer required, or when the Answering Agency determines that its services are needed in its own jurisdiction.

3.4 The personnel of each Agency, while engaged in performing any mutual aid service, activity, or undertaking under the provisions of this Agreement, shall have and retain all rights, privileges and immunity notwithstanding that mutual aid service is being performed in or for the other Agency. Additionally, the Answering Agency's physician advisor and appropriate medical protocols shall govern the Answering Agency's actions.

3.5 The Answering Agency shall have the right to bill patients for whom it provided aid in accordance with its billing practices.

3.6 If at any time the Answering Agency responds to a mutual aid call where the Requesting Agency is not at the scene, the Answering Agency will follow the treatment protocols and procedures of its physician advisor or other medical control, pursuant to the Colorado Incident Command System. Response personnel shall contact the medical base of their own Agency for

further orders and destination sites.

3.7 The Agencies enter into this Agreement as separate and independent governmental entities, and each shall maintain that status throughout the term of this Agreement. This Agreement is not intended to, and shall not, create a separate legal entity. Nothing contained in this Agreement and no performance under this Agreement by employees of an Agency shall in any way alter or modify the status of that Agency's directors, officers, volunteers, agents, or employees for purposes of workers' compensation or their benefits or entitlements, pension, levels or types of training, internal discipline, certification, or rank procedures, methods, or categories, or for any purpose, or other conditions or requirements of employment. Further, no Agency is an agent of either of the other Agencies for any purpose whatsoever. This Agreement provides only for sharing of in-kind service and costs by the Agencies toward the accomplishment of a common goal.

4.0 Insurance and Liability

4.1 The Agencies are each responsible for the acts or omissions of their respective employees, and any such liability is controlled and limited by the Colorado Governmental Immunity Act, C.R.S. § 24- 10-101, et seq. ("CGIA") and C.R.S. § 13-21-113.7, as applicable.

4.2 Each Agency shall be solely responsible for providing worker's compensation insurance covering its own employees acting under the provisions of this Agreement, including accidents, injuries and diseases that occur while the employee is acting under the direction of or at the request of the other Agencies. Each Agency shall maintain its own liability insurance coverage for all its real and personal property as required by law. No Agency shall cover another Agency's liabilities or financial responsibilities or workers compensation, unless expressly authorized by a written agreement executed by the Agencies.

4.3 Except as provided in paragraph 3.7 above, each Agency will assume full responsibility and liability for any and all injuries caused by or to its members that occurs during the course of mutual aid assistance.

4.4 Except as provided in paragraph 3.7 above, each Agency will assume full responsibility and liability for any and all damages caused by or to its equipment that occurs during the course of mutual aid assistance.

5.0 Term, Amendments and Notices

5.1 This agreement shall become effective on the date when it is fully executed by both Agencies, upon approval and execution by the undersigned representatives of each Agency, and shall continue through December 31, 2024. The term shall automatically renew for four (4) additional one-year terms on January 1, 2025, succeeding expiration of the original or a renewal term. Either Agency, upon sixty (60) days written notice to the other Agency, may terminate this agreement.

5.2 This Agreement may be supplemented by written amendment signed by the respective Contracting Agencies with various exhibits to be numerically designated in chronological order of adoption. These exhibits may, in part, set forth specific areas of first response, additional protocol, and other communications and procedural matters.

5.3 Notices required under this Agreement shall be delivered in person to the following Agency representatives or mailed, first class or better mail, to each Agency Representative at the following addresses:

**Gilpin Ambulance Authority Board
of Directors**

495 Apex Valley Rd.
PO Box 638
Black Hawk, CO 80422

Gilpin Ambulance Authority

P.O. Box 638
Black Hawk, CO 80422

**Board of County Commissioners
of Clear Creek County**

Chair, Board of County Commissioners
Clear Creek County
P.O. Box 2000
Georgetown, CO 80444

**Clear Creek Emergency Medical
Services Department**

Aaron Crawley
Director
P.O. Box 407
Dumont, CO 80436

With a copy to:

County Attorney
Clear Creek County
P.O. Box 2000
Georgetown, CO 80444

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Witnesseth the Agreement of the Agencies by the signatures set forth below.

**Gilpin Ambulance Authority
Board of Directors**

By: _____

Name: _____

Its: _____

**Board of County Commissioners
of Clear Creek County, Colorado**

By: _____

Sean C. Wood

Chair, BOCC

Gilpin Ambulance Authority

By: _____

Name: _____

Its: _____

**Clear Creek Emergency Medical
Services Department**

By: _____

Aaron Crawley

Director

Approved as to form and
legal sufficiency:

Peter A. Lichtman
County Attorney