

GILPIN AMBULANCE AUTHORITY
NOTICE OF MEETING AND AGENDA
Wednesday, January 13, 2021, 10:00 a.m.
Ring Central Virtual Meeting

- I) Call to order
- II) Roll Call
- III) Conflicts of Interest
- IV) Additions/Amendments to the Agenda
- V) Consideration of Minutes: December 9, 2020
- VI) Financial Report
 - a) Balance Sheet Dec 2020
 - b) P & L Budget to Actual Dec 2020
 - c) List of Bills –12/7/2020 – 1/8/2021
- VII) Authority Manager Report
 - a) Activity Summary
- VIII) Administrative Officer's Report
 - a) Billing summary Dec 2020
 - b) Call Summary Dec 2020
- IX) Old Business
 - a) COVID-19 Update
- X) New Business
 - a) Vaccine Operations
 - b) 2021 Board of Directors Officer Appointments
 - c) Designate Meeting Notice Posting Places – Resolution 01-2021
 - d) Continuation of Local Disaster Emergency – Resolution 02-2021
- I) Action Items
 - a) Resolution 01-2021 – Establishing a designation public place for the posting of meeting notices as required by the Colorado open meetings law.
 - b) Resolution 02-2021 – Continuation of the Declaration of Local Disaster Emergency from April 9, 2020 – Resolution 02-2020
- II) Executive Session – As needed
- III) Public Comment
- IV) Board Comment
- V) Next Meeting February 10, 2021 – 10 am
- VI) Adjourn Meeting

Gilpin Ambulance Authority

Regular Monthly Meeting

December 9, 2020

Call to Order/Roll Call

The regular scheduled meeting for Gilpin Ambulance Authority was called to order at 10:00 AM December 9, 2020 via Ring Central Virtual Meeting by President Jim Johnson.

Board members present were Linda Isenhardt, Jackie Johnson, Jim Johnson, Greg Moates, and Buddy Schmalz.

Others present were Manager Brandon Daruna, Erin Gibbs, and Diane Stundon.

Conflict of Interest

None

Additions or Amendments to the Agenda

Consideration of Minutes

Linda Isenhardt makes a motion to approve the November 11, 2020 minutes, Greg Moates seconded by. Motion carries unanimously.

Financial Report

Balance Sheet/P&L

There was review and discussion of balance sheet/P&L for November.

Presentation of Bills

There was discussion and review of the monthly bills. Motion made by Greg Moates to approve the bills for November in the amount of \$50,096.07 seconded by Jackie Johnson. Motion carries unanimously.

Authority Manager Report

Activity Report

Reviewed and discussed the manager report for November 2020. Greg Moates asked what the number of positive COVID cases were in Gilpin County. Brandon Daruna informed the board Gilpin County is seeing an average of one case a week at this time. This number is down from previous weeks where it was one half cases per week. Brandon Daruna informed the board that Gilpin County has had their first COVID related death last week. Brandon Daruna informed the board that there was a patient that GAA transported a few years ago that made threatening statements to the paramedic that transported him. This individual has recently made a threat against one of the Jefferson County judges so the DA has contacted Brandon Daruna regarding this patient. Attorney Kathryn Winn is involved regarding this case. Paramedic Jon Link has returned to work full time and Chris Carr the paramedic that was hired temporarily while Jon Link was out has received job with Eagle County. GAA has a new medical director Dr Scott Branney. Linda Isenhardt informed the board that the county received notice on the DOLA grant funds and GAA has received \$95,960.

Administrative Officer's Report

Billing Summary

Review and discussion of the billing summary for November 2020.

Call Summary

Review and discussion of the call summary November 2020.

Gilpin Ambulance Authority

Regular Monthly Meeting

December 9, 2020

Old Business

COVID-19 Update

There was review and discussion of COVID-19. GAA recently had an employee test positive for COVID. This individual had mild symptoms and was on vacation, so Brandon Daruna is not concerned with other staff members being in contact with this individual. GAA is still doing testing for the county and receiving results back within two days. Except for Thanksgiving week results were taking a little longer. Brandon Daruna informed the board that vaccine should be available shortly. Brandon Daruna states that it is unlikely that we would have vaccine this month, it is changing all the time. Brandon Daruna will be hosting a Q&A with employees regarding the vaccine this week. At this time, we may not be able to compel employees to get the vaccine because of its emergency use status. At this time, it will be a voluntary vaccination plan until we have roadblocks from the employees not willing to get it. Jackie Johnson wants to make sure that there is a plan for the vaccines so not all the employees are getting sick at one time. Jackie Johnson asked Brandon Daruna how he is was going to ensure not happen. Brandon Daruna informed the board that the vaccines would be given to employees on the morning of them getting off shift. This would allow four days for the employee to recover if any symptoms were to appear.

There was discussion with the board regarding the response and having an ambulance still stationed at the Apex building. Medic 2 and Medic 3 are alternating calls unless when the call is dispatched is a critical call. Brandon Daruna has reviewed response times from Apex compared to the response times from BHFD and the average response time is about a 90 second to 2 minute delay from Apex. Brandon Daruna stated that he could make the ambulance stationed at Black Hawk respond on every call, but this could lead to other issues. Jim Johnson does not feel that this is a necessary change and Brandon Daruna is doing a great job.

Employee Appreciation

Erin Gibbs made a card for the board to sign for all the employees and a copy of it is in the board packet. Erin Gibbs will come up to have all the board members sign the cards.

New Business

Maintenance IGA with the City of Black Hawk

Review and discuss regarding the maintenance IGA with the City of Black Hawk. Erin Gibbs informed the board that it is the Standard IGA that is completed every year. The only change to the IGA is the cost of labor went up to \$110/hr from \$100/hr. Buddy Schmalz makes a motion to approve the maintenance IGA with the City of Black Hawk, seconded by Jackie Johnson. Motion passes unanimously.

Action items

Executive Session – As needed

Board Comment

Public Comment

Gilpin Ambulance Authority

Regular Monthly Meeting

December 9, 2020

Next meeting

January 13, 2021 @ 10:00 am.

Greg Moates makes a motion to adjourn @ 10:47 AM seconded by Jackie Johnson. Motion passes unanimously.

Greg Moates, Secretary/Treasurer

Diane Stundon, Recording Secretary

Gilpin Ambulance Authority

Balance Sheet

As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
CBB Operating Account	327,315.48
CBB EFT account	147,098.52
CBB HRA Account Restricted	18,183.24
CBB Supply Account	722.47
Total Checking/Savings	<u>493,319.71</u>
Other Current Assets	
AR - Net	149,920.81
AR Adj to cash basis Asset	-149,920.81
Prepaid Expenses	12,602.76
Inventory Asset	9,574.07
Total Other Current Assets	<u>22,176.83</u>
Total Current Assets	<u>515,496.54</u>
Fixed Assets	
Accumulated Depreciation	-592,913.00
Vehicles and Equipment	1,231,424.88
Total Fixed Assets	<u>638,511.88</u>
TOTAL ASSETS	<u><u>1,154,008.42</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,970.12
Total Accounts Payable	<u>2,970.12</u>
Other Current Liabilities	
Accrued PTO	32,175.72
HRA liability	18,183.24
Total Other Current Liabilities	<u>50,358.96</u>
Total Current Liabilities	<u>53,329.08</u>
Total Liabilities	53,329.08
Equity	
Investment in Fixed Assets	638,511.88
Net Income	462,167.46
Total Equity	<u>1,100,679.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,154,008.42</u></u>

Gilpin Ambulance Authority
Profit & Loss Budget vs. Actual
January through December 2020

	<u>Jan - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Beginning Funds Available	155,713.03	183,385.62	-27,672.59	84.91%
Subsidies				
IGA Black Hawk	442,389.24	442,389.15	0.09	100.0%
IGA Central City	161,413.12	176,087.05	-14,673.93	91.67%
IGA Gilpin County	663,798.18	663,798.18		100.0%
Total Subsidies	<u>1,267,600.54</u>	<u>1,282,274.38</u>	<u>-14,673.84</u>	<u>98.86%</u>
Call Revenue				
Income Patient and Insurance	270,184.07	400,000.00	-129,815.93	67.55%
Medicare-derived payments	75,566.69	100,000.00	-24,433.31	75.57%
Collections-derived payments	26,787.18	18,000.00	8,787.18	148.82%
Total Call Revenue	<u>372,537.94</u>	<u>518,000.00</u>	<u>-145,462.06</u>	<u>71.92%</u>
Grant Revenue				
DOLA Grant Revenue				
DOLA operating	286,176.49	215,000.00	71,176.49	133.11%
Total DOLA Grant Revenue	<u>286,176.49</u>	<u>215,000.00</u>	<u>71,176.49</u>	<u>133.11%</u>
Other grant revenue	9,484.52			
Total Grant Revenue	<u>295,661.01</u>	<u>215,000.00</u>	<u>80,661.01</u>	<u>137.52%</u>
Other Revenue				
Other Revenue	4,103.75			
CAID Supplemental	192,990.80			
COVID Relief	30,194.64			
Total Other Revenue	<u>227,289.19</u>			
Total Income	<u>2,318,801.71</u>	<u>2,198,660.00</u>	<u>120,141.71</u>	<u>105.46%</u>
Gross Profit	2,318,801.71	2,198,660.00	120,141.71	105.46%
Expense				
Administration				
Reimbursable Expenses	9,484.52			
Accounting	6,541.20	12,000.00	-5,458.80	54.51%
Legal	7,610.82	10,000.00	-2,389.18	76.11%
Other				
Admin Training	500.00	2,000.00	-1,500.00	25.0%
Bank Service Charges		100.00	-100.00	
Discretionary	1,166.93	5,000.00	-3,833.07	23.34%
licensing/memberships	6,004.71	6,000.00	4.71	100.08%
Manager Development		5,000.00	-5,000.00	
Total Other	<u>7,671.64</u>	<u>18,100.00</u>	<u>-10,428.36</u>	<u>42.39%</u>
Total Administration	<u>31,308.18</u>	<u>40,100.00</u>	<u>-8,791.82</u>	<u>78.08%</u>

Gilpin Ambulance Authority
Profit & Loss Budget vs. Actual
January through December 2020

	<u>Jan - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operations and Maintenance				
Communications R&M	2,710.00	2,500.00	210.00	108.4%
Crew Quarters supplies	7,684.81	8,000.00	-315.19	96.06%
Disposable Medical Supplies	31,064.56	30,000.00	1,064.56	103.55%
Durable Medical Equipment	4,295.27	6,000.00	-1,704.73	71.59%
Office Supplies/Postage/Fees	7,869.38	7,000.00	869.38	112.42%
Property Lease		3,000.00	-3,000.00	
Property Liability Insurance	19,218.00	20,400.00	-1,182.00	94.21%
Public Education/PR	156.70	2,000.00	-1,843.30	7.84%
Safety Gear	460.19	5,000.00	-4,539.81	9.2%
Service Contracts/Equip Lease	36,825.41	38,000.00	-1,174.59	96.91%
Technology/Hardware/Software	4,414.28	10,000.00	-5,585.72	44.14%
Telephone/TV/Internet	14,198.32	14,000.00	198.32	101.42%
Training	7,223.95	12,000.00	-4,776.05	60.2%
Uniforms	7,081.63	14,000.00	-6,918.37	50.58%
Utilities	4,774.63			
Vehicle expense				
Fuel	9,982.62	21,000.00	-11,017.38	47.54%
Insurance	9,524.00	8,160.00	1,364.00	116.72%
Maintenance	14,786.98	35,000.00	-20,213.02	42.25%
Tires	3,677.88	9,000.00	-5,322.12	40.87%
Total Vehicle expense	<u>37,971.48</u>	<u>73,160.00</u>	<u>-35,188.52</u>	<u>51.9%</u>
Total Operations and Maintenance	<u>185,948.61</u>	<u>245,060.00</u>	<u>-59,111.39</u>	<u>75.88%</u>
Personnel Expense				
Salaries				
Salaries Admin	204,881.93	212,000.00	-7,118.07	96.64%
Salaries Regular	967,149.74	1,080,000.00	-112,850.26	89.55%
PTO	49,361.82	52,000.00	-2,638.18	94.93%
Holiday stipends	5,800.00	8,200.00	-2,400.00	70.73%
Employee Bonuses	4,165.00	5,000.00	-835.00	83.3%
Total Salaries	<u>1,231,358.49</u>	<u>1,357,200.00</u>	<u>-125,841.51</u>	<u>90.73%</u>
Employee Benefits and Payroll				
457(b) Admin Fess	2,714.76	3,000.00	-285.24	90.49%
457(b) employee contribution	-2,376.57			
457(b) employer match	32,728.01	31,000.00	1,728.01	105.57%
Benefits HRA	20,551.16	26,000.00	-5,448.84	79.04%
Benefits Life AD& D STD LTD	16,628.93	15,000.00	1,628.93	110.86%
Employee Wellness	101.25	3,000.00	-2,898.75	3.38%
Health Insurance	188,871.46	186,300.00	2,571.46	101.38%
Payroll Service Fees	4,377.85	5,000.00	-622.15	87.56%
Payroll & Unemployment Taxes	97,365.12	92,000.00	5,365.12	105.83%
Worker's Comp	47,057.00	35,000.00	12,057.00	134.45%
Total Employee Benefits and Payroll	<u>408,018.97</u>	<u>396,300.00</u>	<u>11,718.97</u>	<u>102.96%</u>
Total Personnel Expense	<u>1,639,377.46</u>	<u>1,753,500.00</u>	<u>-114,122.54</u>	<u>93.49%</u>
Total Expense	<u>1,856,634.25</u>	<u>2,038,660.00</u>	<u>-182,025.75</u>	<u>91.07%</u>
Net Income	<u>462,167.46</u>	<u>160,000.00</u>	<u>302,167.46</u>	<u>288.86%</u>

Gilpin Ambulance Authority
List of Bills Detail
December 7, 2020 - January 8, 2021

Bills Paid Since Last Board Meeting	Date	Check #	Amount	Description
Century Link2	12/7/2020	Elec	-\$82.78	Phones Apex
Amazon.com	12/8/2020	Debit Card	-\$54.04	Medic 1 Station Supplies
Amazon.com	12/8/2020	Debit Card	-\$72.42	Station Supplies
USA Communications - Apex	12/8/2020	Debit Card	-\$200.38	Internet/TV Apex
USA Communications - BHFD	12/8/2020	Debit Card	-\$149.95	Internet BHFD
Apple	12/9/2020	Debit Card	-\$19.99	Phones
Home Depot	12/10/2020	Debit Card	-\$64.60	Station Supplies
Amazon.com	12/11/2020	Debit Card	-\$16.22	Medic 1 Station Supplies
DirectTV2	12/14/2020	Elec	-\$145.99	TV Medic 1
The Holly Berry	12/16/2020	Debit Card	-\$224.89	Flowers for Allen Funeral
Frogg Toggs	12/17/2020	Debit Card	-\$460.19	Safety Coverings
Walmart	12/17/2020	Debit Card	-\$101.12	Station Supplies
CEBT	12/17/2020	Elec	-\$20,075.48	Health, Life, STD & LTD insurance
ADP	12/18/2020	Elec	-\$230.22	Payroll Service Fees
AFLAC	12/18/2020	Elec	-\$400.92	Employee Paid Health Insurance
DRS	12/21/2020	Elec	-\$3,333.22	457(b) Contributions/Match
TriZetto	12/21/2020	Elec	-\$111.45	Electronic Claims
Century Link	12/22/2020	Elec	-\$69.90	Phones Medic 1
Bound Tree Medical, LLC	12/23/2020	8111	-\$6,219.15	Disposable Supplies
Carr, Chris	12/23/2020	8112	-\$394.00	Reimbursement for Boots
EMSAR	12/23/2020	8113	-\$395.00	Cot Batteries
NEWEGG	12/23/2020	8114	-\$626.99	Field Computer Replacement
Timberline Fire Protection District	12/23/2020	8115	-\$4,774.63	Utilities 2020
Pinnacol Assurance	12/23/2020	Elec	-\$5,715.00	Bill 1 of 9 2021
Airgas USA	12/30/2020	Debit Card	-\$295.14	O2 Rental/Delivery
Mountain Broadband	12/30/2020	Debit Card	-\$59.00	Internet Medic 1
ADP	1/4/2021	Debit Card	-\$177.63	Payroll Service Fees
Amazon.com	1/4/2021	Debit Card	-\$230.90	Gloves
Home Depot	1/4/2021	Debit Card	-\$28.97	Station Supplies
Walmart	1/4/2021	Debit Card	-\$133.76	Station Supplies
Bound Tree Medical, LLC	1/6/2021	8116	-\$1,131.61	Disposable Supplies
Eldorado Artesian Springs, Inc.	1/6/2021	8117	-\$13.13	Water
ESO Solutions, Inc	1/6/2021	8118	-\$1,545.00	Field Software 1st Qtr 2021
Galls/Neves	1/6/2021	8119	-\$431.84	Uniforms
Gysin Insurance Agency	1/6/2021	8120	-\$7,198.00	1st Qtr Liability Ins
Multiline Long Distance, Inc	1/6/2021	8121	-\$18.75	Long Distance Apex
ONE WAY, INC.	1/6/2021	8122	-\$140.83	Garbage Medic 1
St. Anthony Hospitals	1/6/2021	8123	-\$1,602.69	Pharmacy Oct & Nov 2020
Total for Board Meeting			-\$56,945.78	
TOTAL BILLS			-\$56,945.78	

Manager's Activity 12.5 – 1.8.21

- Virtually Attended the NCR HCC Governance Board Meeting
 - We are working through our grant program for 2021 and continue to support COVID response with data collection and communication structures.
- Virtually Attended weekly responder coordination calls
 - In addition to the normal COVID and other information sharing, we are planning for vaccine roll out and the vaccination of 1st responders.
- Spoke with Chief Woolley for our monthly meeting
 - Continued communication about response and the fire station
- Participated in weekly testing
 - We are still testing on Tuesdays with a 2-3 turn around on results, we have seen the demand for testing drop as the case count and community spread seems to wane.
- Virtually Attended weekly vaccine planning meeting with emergency management and public health
 - We anticipated the arrival of the first doeses in late December so we began the logistical planning process to distribute them to first responders.
- Attended the NCR/UASI Governance Board Meeting
 - All COVID planning, all the time.

- Virtually Attended the GEEERC (Governor's Expert Emergency Epidemic Response Committee) Meeting
 - Attended and spoke on behalf of EMS to advocate for EMS to be moved into the 1a vaccine category.
- Attended several other vaccine and political meetings
 - I did some advocacy mid-month, including attending meetings and writing legislators, working with EMSAC (EMS Association of Colorado) to move EMS into the 1a vaccine category. We were unsuccessful, unfortunately, and many EMS organizations are still jockeying for vaccine. Our employees, however, have had access and 83% (all that desired it) have had their first shot.
- Held 2 Gilpin Ambulance Q&A meetings
 - Primarily to inform staff about upcoming vaccines and what the vaccination process would look like / field questions.
 - We also had any conversation they were interested in, operations and system changes post vaccination, COVID numbers, etc.
- Virtually Attended weekly Metro EMS Leadership Council meetings
 - We are still working through COVID, primarily discussing vaccination process and working to advocate for EMS workers being included with healthcare workers.

- Supported Central City Fire Department in the tragic deaths of Cody and Shelby Allen
 - We were part of the procession, and several attended the funeral services. We supported the planning process and assured coverage in the County by having Clear Creek EMS cover during the services.
 - We also had several employees volunteer for the “honor watch” at the funeral home before their cremation.
- Virtually Attended RETAC special meeting
 - We held one short meeting in mid-December to continue the COVID information sharing process and discuss vaccination planning. We normally skip the December meeting but did want to span two months without an opportunity to share information.
- Build process for vaccination
 - Including our protocol and logistics in collaboration with our medical direction and public health
- Began supporting the vaccination of first responders and then 70+
 - We own the clinical side of the vaccine clinics, providing our staff to give the injection and monitor for aftereffects. We have, thus far, held 6 vaccination days and given over 300 vaccinations.
- Virtually Attended the Metro EMD Medical Directors meeting
 - Discussed the 2021 protocol updates and ongoing best practices for COVID response and patient care.
- Attended the monthly EMS coordinators meeting
 - Discussed upcoming grant year and potential projects to be submitted along with COVID vaccination.

- Worked with Kathryn Winn to develop vaccine declination form
 - The dual goal is to inform employees that they may not have the same access to group gatherings, etc. that other employees have without the vaccination while also providing insulation for the Authority from liability should they become infected after being offered the vaccine.
- Setup and staffed outdoor, drive-up, vaccine clinic at the fairgrounds
 - We are using our MCI trailer as a heated platform to prep the vaccine and then giving it in folk's cars to keep them as safe as possible. So far it's a little chilly but working well.

Accounts Receivable Summary 2020

<i>AR Balance Date</i>	Beginning Balance	Charges	Credits	Payments	Remaining Balance	Amt In Collections
<i>1/31/2020</i>	\$1,636,724.67	\$123,646.10	\$116,306.89	\$43,977.62	\$1,644,063.88	\$1,117,746.40
<i>2/28/2020</i>	\$1,644,063.88	\$100,299.20	\$15,159.03	\$29,752.93	\$1,729,204.05	\$1,117,746.40
<i>3/31/2020</i>	\$1,729,204.05	\$103,985.50	\$108,155.48	\$37,614.88	\$1,725,034.07	\$1,118,903.42
<i>4/30/2020</i>	\$1,725,034.07	\$14,146.90	\$172,966.92	\$63,036.41	\$1,566,214.05	\$1,108,469.06
<i>5/31/2020</i>	\$1,566,214.05	\$32,933.40	\$65,240.62	\$19,594.43	\$1,533,906.83	\$1,104,346.36
<i>6/30/2020</i>	\$1,533,906.83	\$51,333.40	\$50,307.26	\$13,634.50	\$1,534,932.97	\$1,097,936.06
<i>7/31/2020</i>	\$1,534,932.97	\$136,044.80	\$72,419.94	\$31,986.27	\$1,598,557.83	\$1,086,277.38
<i>8/31/2020</i>	\$1,598,557.83	\$90,459.11	\$52,069.53	\$35,018.10	\$1,636,947.41	\$1,086,277.38
<i>9/30/2020</i>	\$1,636,947.41	\$125,093.50	\$64,629.33	\$32,932.46	\$1,697,411.58	\$1,077,029.87
<i>10/31/2020</i>	\$1,697,411.58	\$88,086.10	\$52,742.33	\$12,130.87	\$1,732,755.35	\$1,077,029.87
<i>11/30/2020</i>	\$1,732,755.35	\$86,022.40	\$99,671.65	\$38,784.55	\$1,719,106.10	\$1,070,514.46
<i>12/31/2020</i>	\$1,719,106.10	\$52,369.90	\$53,819.43	\$14,074.92	\$1,717,656.57	\$1,066,532.16
Year To Date		\$1,004,420.31	\$923,488.41	\$372,537.94		

<i>AR Balance Date</i>	Beginning Balance	Charges	Credits	Payments	Remaining Balance	Amt In Collections
<i>1/31/2019</i>	\$2,057,761.13	\$177,672.30	\$73,395.87	\$46,513.57	\$2,162,037.56	\$1,222,572.57
<i>2/28/2019</i>	\$2,162,037.56	\$108,500.75	\$180,654.27	\$37,233.89	\$2,089,884.04	\$1,222,572.57
<i>3/31/2019</i>	\$2,089,884.04	\$88,899.80	\$71,502.83	\$37,530.45	\$2,107,281.01	\$1,216,382.18
<i>4/30/2019</i>	\$2,107,281.01	\$158,641.14	\$113,511.25	\$40,118.82	\$2,152,410.90	\$1,215,743.24
<i>5/31/2019</i>	\$2,152,410.90	\$62,616.10	\$101,338.16	\$43,239.91	\$1,456,600.53	\$555,954.59
<i>6/30/2019</i>	\$1,456,600.53	\$120,757.90	\$78,665.33	\$24,323.56	\$1,498,693.10	\$554,619.20
<i>7/31/2019</i>	\$1,498,693.10	\$145,926.60	\$88,576.25	\$42,265.18	\$1,556,043.45	\$554,216.81
<i>8/31/2019</i>	\$1,556,043.45	\$103,068.85	\$100,481.06	\$40,505.27	\$1,558,631.24	\$538,936.22
<i>9/30/2019</i>	\$1,558,631.24	\$95,875.80	\$50,875.63	\$16,690.87	\$1,603,631.41	\$1,137,666.44
<i>10/31/2019</i>	\$1,603,631.41	\$91,639.80	\$88,113.70	\$40,533.93	\$1,607,157.51	\$1,135,733.84
<i>11/30/2019</i>	\$1,607,157.51	\$124,197.20	\$39,813.49	\$30,990.52	\$1,691,541.22	\$1,136,980.51
<i>12/31/2019</i>	\$1,691,541.22	\$90,796.40	\$145,612.95	\$37,104.35	\$1,636,724.67	\$1,136,980.51
Year To Date		\$1,368,592.64	\$1,132,540.79	\$437,050.32		

Charge Summary

December 2020

Summary By Primary Payor - Code Description

<u>ID</u>	<u>Description</u>	<u>Charge Count</u>	<u>Charge Count %</u>	<u>Charges</u>	<u>Total Charges %</u>
<None>	<None>	1	1.75	16.50	0.03
Aetna	Aetna	2	3.51	2726.90	5.21
BCBS	BC/BS of Colorado	8	14.04	7922.10	15.13
DHM	Denver Health Medicaid	4	7.02	3467.30	6.62
LM	Liberty Mutual	4	7.02	3547.70	6.77
CAID	Medicaid of Colorado	12	21.05	11950.60	22.82
CARE	Medicare	10	17.54	9000.50	17.19
P	Private Pay	13	22.81	11874.30	22.67
UHC	United Health Care	2	3.51	1847.50	3.53
USAA	USAA	1	1.75	16.50	0.03

Totals For All

57

52369.90

Total Purged

0

Total Amount Purged:

Total Amount with Purged:

Credit Summary

December 2020

Summary By Credit Code - Code Description

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
AQMB	ADJ-QMB	1	0.68	130.81	0.24
AMCD	Adjustment-Medicaid	19	13.01	13959.10	25.94
AMCR	Adjustment-Medicare	12	8.22	7491.09	13.92
AMHMO	Adjustment-Medicare HMO	5	3.42	6483.33	12.05
ADJWC	Adjustment-Workers Comp	2	1.37	0.03	0.00
d	Insurance Denial	13	8.90	0.00	0.00
ATTY	Payment-Attorney	1	0.68	16.50	0.03
PPIN	Payment-Insurance-Primary	39	26.71	9738.63	18.10
PMCD	Payment-Medicaid	14	9.59	1882.06	3.50
PMHMO	Payment-Medicare HMO	8	5.48	2406.48	4.47
PMCB	Payment-Medicare-Part B	12	8.22	3156.41	5.86
PPCH	Payment-Private-Check	11	7.53	3696.49	6.87
PPCC	Payment-Private-Credit Card	7	4.79	876.20	1.63
WBAN	Write Off-Bankruptcy	1	0.68	1992.30	3.70
WD	Writeoff-Deceased	1	0.68	1990.00	3.70
Totals For All		146		53819.43	
Total Purged	0		Total Amount Purged:	<u>0.00</u>	
			Total Amount with Purged:		

Gilpin Ambulance Authority AR Summary Report January through December 2020

	<u>Jan 20</u>	<u>Feb 20</u>	<u>Mar 20</u>	<u>Apr 20</u>	<u>May 20</u>	<u>Jun 20</u>	<u>Jul 20</u>
Patient Pay	11,177.31	1,722.71	4,206.58	14,599.72	9,222.59	3,775.63	10,779.83
Collections	1,388.94	2,931.81	1,911.28	3,661.74	2,698.14	619.23	1,594.22
Insurance Providers							
Auto Ins	1,300.00	0.00	0.00	3,026.31	0.00	0.00	1,767.00
Commercial Ins	22,205.42	12,785.66	20,653.87	24,632.88	4,282.70	3,418.83	6,166.31
Medicaid	0.00	3,082.53	6,270.14	3,117.55	282.16	2,461.37	1,380.54
Medicare	6,397.15	7,741.40	4,573.01	13,998.21	3,108.84	3,359.44	7,157.00
Worker's Comp	1,508.80	1,488.82	0.00	0.00	0.00	0.00	3,141.37
Total Insurance Providers	<u>31,411.37</u>	<u>25,098.41</u>	<u>31,497.02</u>	<u>44,774.95</u>	<u>7,673.70</u>	<u>9,239.64</u>	<u>19,612.22</u>
TOTAL	<u>43,977.62</u>	<u>29,752.93</u>	<u>37,614.88</u>	<u>63,036.41</u>	<u>19,594.43</u>	<u>13,634.50</u>	<u>31,986.27</u>

	<u>Aug 20</u>	<u>Sep 20</u>	<u>Oct 20</u>	<u>Nov 20</u>	<u>Dec 20</u>	<u>TOTAL</u>
Patient Pay	-154.94	2,587.41	2,873.97	9,415.41	3,798.54	74,004.76
Collections	4,218.53	2,337.24	1,877.06	2,730.48	818.51	26,787.18
Insurance Providers						
Auto Ins	2,075.10	0.00	0.00	0.00	0.00	8,168.41
Commercial Ins	23,224.68	16,320.05	2,268.03	8,888.69	4,667.05	149,514.17
Medicaid	2,228.19	2,904.71	202.38	4,242.20	1,882.06	28,053.83
Medicare	3,426.54	8,783.05	3,221.79	13,507.77	2,908.76	78,182.96
Worker's Comp	0.00	0.00	1,687.64	0.00	0.00	7,826.63
Total Insurance Providers	<u>30,954.51</u>	<u>28,007.81</u>	<u>7,379.84</u>	<u>26,638.66</u>	<u>9,457.87</u>	<u>271,746.00</u>
TOTAL	<u>35,018.10</u>	<u>32,932.46</u>	<u>12,130.87</u>	<u>38,784.55</u>	<u>14,074.92</u>	<u>372,537.94</u>

Response/Call Volume Summary 2020

Monthly Comparison 1st Qtr	January						February						March					
	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020
Blood Draw	4	2	2	8	7	5	1	1	5	5	2	4	6	6	4	8	12	4
Call Cancelled	3	3	9	5	7	5	7	1	11	8	2	7	2	5	9	8	2	1
Dead On Scene	5	1	1	2	3	0	1	0	0	0	1	4	1	2	0	3	3	1
Life Alert	0	0	0	0	0	0	0	1	0	0	0	0	0	2	0	0	0	0
No Patient Found	3	4	5	1	4	10	4	1	1	0	8	5	5	5	2	4	5	3
No Transport	46	73	50	68	54	52	54	59	53	55	56	75	56	67	70	89	72	29
Standby	20	13	23	22	6	18	17	15	15	16	5	9	10	9	10	10	3	6
Treated, Transferred Care	0	0	0	3	0	0	0	0	0	0	0	1	0	0	0	0	0	0
Treated, Transported	91	48	66	57	66	58	50	60	78	56	43	61	59	67	67	64	70	25
Totals	172	144	156	166	147	148	134	138	163	140	117	166	139	163	162	186	167	69

Monthly Comparison 2nd Qtr	April						May						June					
	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020
Blood Draw	4	9	2	12	4	1	5	0	4	11	6	0	5	5	4	9	6	6
Call Cancelled	8	5	2	4	13	1	6	4	5	8	11	2	6	9	4	5	9	3
Dead On Scene	2	1	4	1	1	2	1	1	1	2	3	0	2	1	2	1	0	4
Life Alert	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	2	0
No Patient Found	4	5	2	4	0	0	4	4	3	4	0	2	3	5	7	2	5	2
No Transport	55	54	58	73	67	13	55	59	66	54	57	10	58	78	53	62	65	29
Standby	11	6	7	9	2	0	6	0	4	10	2	1	9	6	2	6	2	3
Treated, Transferred Care	0	0	0	2	0	0	0	0	0	1	0	1	0	1	1	0	0	2
Treated, Transported	53	55	68	69	58	9	49	63	68	73	46	26	73	64	65	59	57	38
Totals	137	135	144	175	145	26	126	131	151	163	125	42	156	169	138	145	146	87

Monthly Comparison 3rd Qtr	July						August						September					
	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020
Blood Draw	2	1	3	4	8	2	9	4	4	11	11	10	2	3	4	5	8	2
Call Cancelled	6	6	8	6	9	5	3	1	9	8	0	8	5	6	7	3	8	4
Dead On Scene	1	4	1	2	5	2	2	1	3	0	0	1	2	2	5	0	1	1
Life Alert	0	0	0	0	0	0	0	0	5	0	0	0	6	0	1	0	0	0
No Patient Found	1	5	5	2	3	2	9	10	4	0	4	2	2	6	4	4	4	3
No Transport	70	79	81	82	73	58	85	71	61	62	67	55	77	79	54	78	69	58
Standby	15	7	9	6	6	4	12	12	8	7	3	4	24	18	17	9	9	8
Treated, Transferred Care	0	2	0	0	0	2	1	1	0	0	1	2	0	1	0	0	2	0
Treated, Transported	77	75	75	67	65	51	85	74	67	69	55	56	53	72	64	69	41	53
Totals	172	179	182	169	169	126	206	174	161	157	141	138	171	187	156	168	142	129

Monthly Comparison 4th Qtr	October						November						December					
	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020
Blood Draw	6	5	4	8	5	4	9	3	3	7	3	4	2	3	1	4	7	1
Call Cancelled	5	3	4	7	2	2	3	3	6	0	1	7	4	9	4	5	5	6
Dead On Scene	0	0	1	0	3	1	1	1	2	0	3	1	0	2	1	4	1	3
Life Alert	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	66	63	71	71	5	7	61	52	65	60	1	4	58	65	75	60	2	6
No Transport	21	15	57	54	78	51	32	22	42	49	58	64	25	28	50	44	59	54
Standby	21	19	15	8	12	8	18	25	11	13	5	6	13	17	20	5	9	10
Treated, Transferred Care	0	0	0	0	3	0	0	0	3	0	0	1	0	0	0	0	1	0
Treated, Transported	63	70	55	48	60	45	52	64	51	42	61	42	61	63	70	74	55	33
Totals	182	175	208	196	168	118	176	170	183	171	132	129	163	187	221	196	139	113

Year To Date Comparison	2014	2015	2016	2017	2018	2019	2020
Blood Draw	53	55	42	40	92	79	43
Call Cancelled	48	58	55	78	67	69	51
Dead On Scene	15	18	16	21	15	24	20
Life Alert	0	6	3	8	2	2	0
No Patient Found	7	49	53	35	41	41	46
No Transport	708	741	799	757	814	775	548
Standby	117	176	147	141	121	64	77
Treated, Transferred Care	6	1	5	4	6	7	9
Treated, Transported	795	766	775	794	747	677	497
Totals	1749	1870	1895	1878	1905	1738	1291

Five Year Comparison	2015	2016	2017	2018	2019
Blood Draw	55	42	40	92	79
Call Cancelled	58	55	78	67	69
Dead On Scene	18	16	21	15	24
Life Alert	6	3	8	2	2
No Patient Found	49	53	35	41	41
No Transport	741	799	757	814	775
Standby	176	147	141	121	64
Treated, Transferred Care	1	5	4	6	7
Treated, Transported	766	775	794	747	677
Totals	1870	1895	1878	1905	1738

Calls Between 10 PM & 8 AM	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2014	40	44	56	47	44	46	42	41	35	42	29	44	510
2015	57	35	40	42	42	46	47	62	52	47	53	42	565
2016	49	42	53	44	43	63	56	47	52	39	45	40	573
2017	36	49	50	43	56	37	65	42	43	39	38	58	556
2018	58	43	57	58	51	46	48	43	55	47	40	50	596
2019	58	26	57	43	36	42	49	49	36	60	45	41	542
2020	37	56	24	4	12	25	46	45	32	42	45	35	403
Average	49.7	39.8	52.2	46.2	39.3	39.7	43	39.2	39.5	35.7	34.2	39	41.4

GILPIN AMBULANCE AUTHORITY
RESOLUTION NO. 01-2021

**A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR
THE POSTING OF MEETING NOTICES AS REQUIRED BY THE
COLORADO OPEN MEETINGS LAW**

BE IT RESOLVED BY THE GILPIN AMBULANCE AUTHORITY, THAT:

Section 1. 201 Selak Street (the Black Hawk City Hall), 141 Nevada Street (the Central City Hall), and 203 Eureka Street (the Gilpin County Courthouse) shall constitute the designated public places for the posting of meeting notices as required by the Colorado Open Meetings Law. The respective City Managers and the County Manager or their designees shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

DATED this 13th day of January, 2021.

Jim Johnson, President

ATTEST:

Greg Moates, Secretary

GILPIN AMBILANCE AUTHORITY

RESOLUTION NO. 2021 - 2

DECLARATION OF LOCAL DISASTER EMERGENCY

WHEREAS, the Gilpin Ambulance Authority (“Authority”) is a body corporate and politic and a separate governmental entity of the State of Colorado, pursuant to Section 18(2)(a) and (2)(b) of Article XIV, Constitution of the State of Colorado, and Section 29-1-203, Colorado Revised Statutes and pursuant to the Establishing Contract, entered into on June 2, 2009, as amended; and

WHEREAS, pursuant to the Authority’s Establishing Contract, as amended, the Authority has all rights and powers necessary or incidental to the operation and provision of ambulance service to the citizens of Gilpin County; and

WHEREAS, pursuant to § 24-33.5-709, C.R.S., the Authority may declare a local disaster, the effect of which is to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans; and

WHEREAS, there is currently a national public health emergency and worldwide pandemic caused by a virus known as coronavirus disease 2019 (“COVID-19”); and

WHEREAS, Colorado has experienced an increase in confirmed cases of COVID-19 since the first confirmed case on March 5, 2019 and it is anticipated that the number of COVID-19 cases will continue to increase locally in the near-term, as it is highly contagious; and

WHEREAS, the Colorado Department of Public Health and Environment issued a Public Health Order limiting the gathering of individuals to no more than 10 people to slow the spread of the COVID-19 virus, which effectively prohibits the Authority from holding in-person public meetings and necessitates meetings of the Board via telephone, video, or other electronic means in order to continue the essential business of the District; and

WHEREAS, the Board hereby finds and determines that the issuance of a disaster declaration is appropriate and necessary for the function and operation of the Authority and for protection of the public health, safety and welfare of the citizens and visitors to the Authority.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED by the Board of Directors of the Gilpin Ambulance Authority that, due to the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property, resulting from the presence of COVID-19, the Board does hereby declare a local disaster within the Authority. Further, pursuant to this Resolution, the Board continues to activate, or

activates in the first instance, the response and recovery aspects of the Authority's, and any and all applicable local and interjurisdictional, disaster emergency response and recovery plans, emergency funding and Board meeting procedures, and authorizes the furnishing of aid and assistance under such plans. The Board further resolves that:

1. Until the Disaster Declaration is terminated by the Board, the Manager is authorized and directed to take the following actions, as deemed reasonably necessary:

(a) Prioritize the Authority's resources and efforts to protect the health, safety and welfare of the residents and visitors of the Authority, while ensuring the safety of Authority personnel;

(b) Discontinue or suspend any or all non-essential services;

(c) Implement policies and practices to minimize person-to-person contact in an effort to decrease the risk of transmission of COVID-19;

(d) Suspend or modify the provisions of any previously adopted Authority Resolution, Rule, Regulation, Policy or Procedure if strict compliance with the same would in any way prevent, hinder or delay necessary action to provide essential emergency services and/or ensure the safety of Authority personnel;

(e) Suspend any Purchasing and Procurement policy and enter into contracts and expend funds in an amount not to exceed \$10,000 per month without additional Board approval. All emergency purchases shall be reported to the Board at the next regular Board meeting. To the extent possible, competitive pricing shall be sought in the reasonable discretion of the Manager.

(f) Expend money from the Authority's emergency reserve account maintained pursuant to TABOR, Article X, Section 20 of the Colorado Constitution, as necessary;

(g) Take such personnel actions as necessary to carry out the Authority's priority emergency services, including but not limited to assigning personnel to work from home; temporarily reassigning Authority personnel; denying or revoking previously approved leave requests; requiring reasonable documentation for extended sick leave requests, including COVID-19 testing results, if appropriate; placing on leave or in quarantine any employee reasonably believed to have been exposed to or exhibiting symptoms consistent with COVID-19 and requiring testing prior to returning to work; and placing on leave or in quarantine any employee otherwise recommended to remain in isolation or quarantine by the CDC, CDPHE, or other similar public health agency;

(h) Apply for and accept any available local, state or federal assistance, although no multiple fiscal year obligation may be entered into without Board approval;

(i) In consultation with the Board Chair and Authority legal counsel, arrange for meetings of the Board to be held via telephone, video conference, or other electronic means in a manner which as fully as possible given the emergency situation complies with the Colorado Open Meetings Law; and

(j) Take such other actions as reasonably necessary to carry out this Resolution and the Disaster Declaration and ensure the reliability of the Authority's emergency services system, while also ensuring the safety of the Authority's personnel and the public.

2. **Severability.** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

3. **Effective Date.** This Resolution shall take effect and be enforced immediately upon its approval by the Board and shall be valid until the next regular meeting of the Board, unless earlier terminated, modified, continued or renewed by the Board.

RESOLUTION NO. 2021 - 2 WAS CONTINUED by the Board of Directors this 13th day of January 2021.

Gilpin Ambulance Authority

By: /s/ Jim Johnson

Jim Johnson, Board President

Attest:

/s/ Greg Moates

Greg Moates, Secretary/Treasurer

Filed with:

Gilpin County Clerk and Recorder

City of Black Hawk Clerk

Central City Clerk

Colorado Office of Emergency Management (Attn: Michael J. Willis, Director, 9195 East Mineral Ave., Suite 200, Centennial, CO 80112 Fax:720.852.6750; mike.willis@state.co.us)

Local Emergency Manager